

**Centre for Cooperatives and Livelihood (Self Reliant)
Lal Bahadur Shastri National Academy of Administration, Mussoorie
(Registered Society No TV/86 dated 22.03.2021 under Societies Registration Act
2003 of Uttarakhand)**

Minutes of the 1st meeting of Board Governing Body

Date: 31st March 2021

Time: 12:30 p.m

Place: Director's chamber, LBSNAA, Mussoorie

The first meeting of Board of Governing body of the Centre for Cooperatives and Livelihood (Self Reliant) under Lal Bahadur Shastri National Academy of Administration, Mussoorie (Registered Society No TV/86 dated 22.03.2021 under Societies Registration Act 2003 of Uttarakhand), chaired by the Chairman of CCL i.e. Director, Lal Bahadur Shastri National academy of Administration

Members present:

S.No	Name
1.	Dr. Sanjeev Chopra, Director and Chairman
2	Ms. Monika Dhami, Deputy Director (Sr.) and Member
3.	Mr. Vizay Babu Vasanta, Professor of Economics and Member
4	Ms. Anandhi, Deputy Director and Member
5.	Mr. Nitesh Jha, Reader and Member
6.	Ms. Ekta Uniyal, Assistant Director and Member
7.	Dr. Milind Ramteke, Deputy Director and Member Secretary

Members present Online:

8.	Dr. Neeraj Kharwal, Secretary (Incharge) to Govt. of Uttarakhand and Member
9.	Mr. Ashish Srivastava, District Magistrate, Dehradun and Member

Agenda discussed in the meeting:-

1. Discussion on previous meeting:

- The meeting was chaired by Dr. Sanjeev Chopra, Director, LBSNAA
- The Member Secretary, Dr. Milind Ramteke gave a brief overview of the previous meeting by reading out minutes which was acknowledged by the members.

2. Discussion on the confirmation of appointment for the post of Adjunct Professor under Center for Cooperatives & Livelihood (CCL) on purely contractual basis:

- In response to advertisement dated 17.03.2021 published on the Academy website for the post of one Adjunct Professor in the Centre for Cooperatives & Livelihood (CCL), a Registered Society, on purely contractual basis for the period of one year i.e. (01.04.2021 to 31.03.2022), 7 eligible candidates were called for interview out of which 5 candidates appeared in online interview. Two candidates remained absent.
- As per the approval of the competent authority (Chairman, CCL), online Interview has been conducted by Interview Board (Selection Committee) consisting of Smt. Monika Dhami, DD(Sr) LBSNAA Shri. Vijay B Vasanta, Prof Economics, LBSNAA, Shri. Sunil Kumar Singh Addl MD NAFED, New Delhi and Dr. Milind Ramteke DD LBSNAA on 30th March, 2021.
- The Selection Committee (Interview Board) found Prof Sridhar Vishwanath as suitable candidate and recommended for the appointment as an Adjunct Professor (contractual) in the Centre for Cooperatives & Livelihood (CCL) for the period of one year (i.e. 01.04.2021 to 31.03.2022) on purely contractual basis as per the terms and conditions published in the Notice.

The Governing Body unanimously approved the appointment of Prof Sridhar Vishwanath as Adjunct Professor (contractual) at Center for Cooperatives & Livelihood (CCL) on following terms and conditions:

- a. The position of Adjunct Professor at the Center for Cooperatives & Livelihood (CCL) shall be purely contractual and effective from 1st of April 2021 until the 31st of March 2022. This position may be extended by the decision of Centre for Cooperatives & Livelihood (CCL) for another year maximum totalling upto three years from beginning. Thereafter fresh procedure shall be conducted for selection of Adjunct Professor.

- b. The Adjunct Professor will serve at CCL, LBSNAA, for a period of a minimum of 10 days visit every month.
- c. The Adjunct Professor shall be purely a visiting one.
- d. Depending upon the activity and in consultation with the CCL, LBSNAA, the Adjunct Professor can carry out the activities either physically at CCL, LBSNAA or remotely.
- e. The Adjunct Professor will be paid a consolidated amount of INR 8,000 per day, excluding any applicable taxes. This will be paid by the CCL, LBSNAA on a monthly basis.
- f. The travel (flight or train) and other charges related to the transportation, lodging and boarding for work carried out by the Adjunct Professor for the CCL, LBSNAA will be borne by the CCL, LBSNAA.
- g. All expenses incurred by the Adjunct Professor must be pre-approved by the Center Director, CCL, LBSNAA and would be reimbursed on production of the receipts of expenditures on a monthly basis.
- h. The CCL, LBSNAA will provide the Adjunct Professor with appropriate and suitable infrastructure and equipment at the CCL, as needed, for carrying out research and other work as required at the Academy.
- i. The Adjunct Professor will be allowed to utilise the library's services and other research facilities at the Academy for furthering the work at the CCL, LBSNAA.
- j. The services of the Adjunct Professor may be terminated by CCL at any point of time giving one month notice in advance.
- k. The Adjunct Professor may leave the job on his/her own by giving advance intimation to the CCL Centre Director.

3. Discussion on the confirmation of appointment for the post of Research Fellow under Center for Cooperatives & Livelihood(CCL) on purely contractual basis:

1. In response to advertisement dated 17.03.2021 published on the Academy Website for the post of one Research Fellow in the Centre for Cooperatives & Livelihood (CCL), a Registered Society, on purely contractual basis for the period of six months i.e. (01.04.2021 to 30.09.2021), 52 eligible candidates were called for interview out of which 46 candidates appeared in online interview. Six candidates remained absent.
2. As per the approval of the competent authority (Chairman, CCL), online Interview has been conducted by Interview Board (Selection Committee) consisting of Smt. Monika Dhama, DD(Sr) LBSNAA Shri. Vijay B Vasanta, Prof Economics, LBSNAA, Shri. Sunil Kumar Singh Addl MD NAFED, New Delhi and Dr. Milind Ramteke DD LBSNAA on 30th March, 2021.
3. The Selection Committee (Interview Board) found Smt Komal Kesarwani as a suitable candidate and recommends for the appointment as a Research Fellow (contractual) in the Centre for Cooperatives & Livelihood (CCL) for the period of six months (i.e. 01.04.2021 to 30.09.2021) extendable to six months subject to the satisfaction of the Centre for Cooperatives & Livelihoods(Self Reliant) maximum for period one year on purely contractual basis as per the terms and conditions published in the Notice.

The Governing Body unanimously approved the appointment of Smt Komal Kesarwani as a Research Fellow (contractual) at Center for Cooperatives & Livelihood (CCL) on following terms and conditions:

- a. Guidelines of the Research Fellow Scheme of the Academy shall be applicable.
- b. The Research Fellow will be paid consolidated remuneration of Rs. 75,000/- per month (Rupees Seventy-Five Thousand Only) as consolidated salary without any other allowances or benefits.
- c. The Centre shall not provide any accommodation to the research fellow.
- d. The appointment shall be for a term of 6 (six) months beginning 1st April, 2021 extendable to six month, subject to the satisfaction of the Centre for Cooperatives & Livelihoods(Self Reliant) maximum for period one year..
- e. In case of work of a Research Fellow is not satisfactory, the contract can be terminated any time after giving a notice of one month. The Research Fellow may

also terminate the contract after giving one month notice or payment of one month remuneration in lieu thereof.


- f. However, no extension shall be granted upon completion of proposed tenure. Thereafter fresh procedure shall be conducted for selection of Research Fellow.
4. Discussion on the appointment for the post of clerical staff under Center for Cooperatives & Livelihood(CCL) on purely contractual basis:
 - The Governing Body unanimously approved the appointment of Ms. Priya Yadav as a Typist/clerical staff on daily wages for skilled workers for the period of six months (i.e. 01.04.2021 to 30.09.2021) extendable to six months subject to the satisfaction of the Centre for Cooperatives & Livelihoods (Self Reliant) maximum for period one year on purely contractual basis (The daily wages payment will be done on the norms of the LBSNAA.)
 5. Discussion on the proportion of money received as seed money from NAFED as Fixed Deposit
 - It has been unanimously decided that out of Rs. 5.00 Cr seed money, Rs 4.85 Cr shall be kept as a Fixed Deposit for five years or more. While remaining Rs. 15 lacs shall be kept in the Saving Bank Account which has been opened recently in UCO Bank CJM Waverley Branch, Mussoorie. The interest accrued from the Fixed Deposit will be credited monthly to the Saving Bank Account for day to day functioning of the Center.
 6. Presentation of registration certificate of the Centre.
 - The Certificate of Registration received from co - operative department, Government of Uttarakhand was presented to the board members.
 7. Discuss on the publication of the case study developed by NAFED
 - It was decided unanimously in the meeting that the case study was developed by NAFED title - "A Case Study on Organization Turnaround of the National Agricultural Cooperative Marketing Federation of India Ltd (NAFED)." will be published in collaboration with CCL.
 8. Discussion to take the membership of International Cooperative Alliance - Regional Office of Asia and Pacific (ICA - ROAP)

- It was unanimously decided in the meeting that since the CCL is now a registered cooperative society, hence the application may be processed in order to take membership for International Cooperative Alliance.

9. Discussion on the presentation of financial statement for the review during the governing body meeting and the same shall be intimated to NAFED.







- It was unanimously decided in the meeting that the financial statements of Centre will be presented in all the forthcoming meetings of Board of Governing body and the same shall be intimated to NAFED

The meeting ended with the vote of thanks by the Member Secretary to the Chairperson and all the Members.


Dr Milind Ramteke
Member Secretary

Center for Cooperatives & Livelihood (Self Reliant)
Lal Bahadur Shastri National Academy of Administration, Mussoorie

Members Present:

S.No	Name	Signature
1.	Dr. Sanjeev Chopra, Director and Chairman	
2	Ms. Monika Dhama, Deputy, Deputy Director (Sr.) and Member	
3.	Mr. Vizay Babu Vasanta, Professor of Economics and Member	
4	Ms. Anandhi, Deputy Director and Member	
5.	Dr. Neeraj Kharwal, Addl. Secretary to Govt. of Uttarakhand and Member	
6.	Mr. Ashish Srivastava, District Magistrate, Dehradun and Member	(Joined Online)
7.	Mr. Nitesh Jha, Reader and Member	
8.	Ms. Ekta Uniyal, Assistant Director and Member	
9.	Dr. Milind Ramteke, Deputy Director and Member Secretary	