

**बिड दस्तावेज़ / Bid Document**

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	10-06-2026 13:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	10-06-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Personnel Public Grievances And Pensions
विभाग का नाम / Department Name	Department Of Personnel And Training
संगठन का नाम / Organisation Name	Lal Bahadur Shastri National Academy Of Administration (lbsnaa)
कार्यालय का नाम / Office Name	Lal Bahdur Shastri National Academy Of Administration
कुल मात्रा / Total Quantity	8
वस्तु श्रेणी / Item Category	Reverse Osmosis based Water Treatment System above 50 LPH Capacity (V2) (Q2)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	7 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) / OEM Average Turnover (Last 3 Years)	7 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Past Performance, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

**बिड विवरण/Bid Details**

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन /Past Performance	80 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
व्यापक रखरखाव शुल्क आवश्यक / Comprehensive Maintenance Charges Required	Yes
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Reverse Osmosis based Water Treatment System above 50 LPH Capacity (V2)
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
अनुमानित बिड मूल्य / Estimated Bid Value	1400000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

**ईएमडी विवरण/EMD Detail**

आवश्यकता/Required	No
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**ईपीबीजी विवरण /ePBG Detail**

एडवाइजरी बैंक/Advisory Bank	State Bank of India
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ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	0.50
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	24

(a). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी / Beneficiary :**

Administrative Officer, Accounts

Lal Bahadur Shastri National Academy Of Administration, Department of Personnel and Training, Lal Bahadur Shastri National Academy of Administration (LBSNAA), Ministry of Personnel Public Grievances and Pensions (A O, Accounts Lbsnaa, Mussoorie)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता / MII Purchase Preference**

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers available upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50
सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement (Preference to Make-in-india) order 2017 date 16.09.2020 (as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order (as amended and applicable time to time)

**एमएसई खरीद वरीयता / MSE Purchase Preference**

एमएसई खरीद वरीयता / MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or

similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

#### Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
26-05-2026 11:00:00	<p>Topic: Pre Bid meeting for RO Time: May 26, 2026 11:00 AM India</p> <p><a href="https://zoom.us/j/93680733872?pwd=XdfNHsJNTmXvss0NufkPqfWXmfLh7t.1">https://zoom.us/j/93680733872?pwd=XdfNHsJNTmXvss0NufkPqfWXmfLh7t.1</a></p> <p>Meeting chat link <a href="https://zoom.us/jc/93680733872">https://zoom.us/jc/93680733872</a></p> <p>Meeting ID: 936 8073 3872 Passcode: 672342</p>

#### Reverse Osmosis Based Water Treatment System Above 50 LPH Capacity (V2) ( 5 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम कटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	<b>Construction RO Frame</b>	SS304 or better Or higher
	<b>Construction of Body / Encloser</b>	SS304 or better Or higher
	<b>Construction of Self Contained Water Cooler</b>	Self Contained Water Cooler as per IS 1475 (ISI Marked) of cooling capacity - 60 LPH at Rated conditions and Storage Capacity 120 Liters (I,e 60/120 water cooler.)
Features and Performance	<b>Mounting type</b>	Freestanding
	<b>Filtration capacity (In LPH)</b>	Above100 LPH and upto 250 LPH
	Input Water Source Connection	Plumber-In
	Additional Water Purification Stages over and above RO (Reverse Osmosis)	Ultrafiltration (UF), Ultraviolet disinfection (UV), Ultraviolet disinfection (UV)+Ultrafiltration (UF)
	<b>Feed Water TDS (ppm) at which the machine LPH and Guaranteed output water quality is ensured</b>	upto1500
	<b>Storage Water Tank (Inclusive in the scope of Supply)</b>	Yes

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>Storage Tank Material</b>	Stainless Steel or Same as body material
	Minimum Storage Tank Capacity (In Liter)	As per "Construction of Self Contained Water Cooler"
	<b>Guaranteed output water quality</b>	As per IS 10500 or better
Power Supply	Power supply	230 V $\pm$ 10% Single Phase
Controller and Display	Type of control panel	Fully Automatic, Semi Automatic
	Controller and Features	Auto cut-off
Service, Warranty, Installation and Commissioning	<b>Comprehensive warranty for complete unit</b>	1 year from the date of satisfactory commissioning of the machine
	<b>Minimum Free Services during Comprehensive warranty / CMC / AMC for complete unit</b>	4 nos. per year
	<b>Installation and Commissioning inclusive in the scope of supply</b>	Yes
	<b>Training and Demonstration</b>	The installation and demonstration of the machine at the consignee place shall be carried out as part of installation and commissioning

व्यापक रखरखाव / Comprehensive Maintenance	
Comprehensive Maintenance ( Minimum Percentage )	3 %
Comprehensive Maintenance ( Maximum Percentage )	25 %
Warranty of required product	1 Year
Comprehensive Maintenance Duration (Post Warranty)	2 Year

\*Warranty displayed under the AMC/CMC Details section will supersede the warranty displayed under the catalog specification

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Ravindra Kumar Prajapati	248179,Lal Bahadur Shastri National Academy of Administration,Mussoorie,Uttar akhand	5	30

### Reverse Osmosis Based Water Treatment System Above 50 LPH Capacity (V2) ( 3 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	<b>Construction RO Frame</b>	SS304 or better Or higher
	<b>Construction of Body / Encloser</b>	SS304 or better Or higher
	<b>Construction of Self Contained Water Cooler</b>	Self Contained Water Cooler as per IS 1475 (ISI Marked) of cooling capacity - 60 LPH at Rated conditions and Storage Capacity 80 Liters (I,e 60/80 water cooler.)
Features and Performance	<b>Mounting type</b>	Freestanding
	<b>Filtration capacity (In LPH)</b>	Above 50 LPH and upto100 LPH
	Input Water Source Connection	Plumber-In
	<b>Feed Water TDS (ppm) at which the machine LPH and Guaranteed output water quality is ensured</b>	upto1500
	<b>Storage Water Tank (Inclusive in the scope of Supply)</b>	Yes
	<b>Storage Tank Material</b>	Stainless Steel or Same as body material
	Minimum Storage Tank Capacity (In Liter)	As per "Construction of Self Contained Water Cooler"
	<b>Guaranteed output water quality</b>	As per IS 10500 or better
Service, Warranty, Installation and Commissioning	<b>Comprehensive warranty for complete unit</b>	1 year from the date of satisfactory commissioning of the machine
	<b>Minimum Free Services during Comprehensive warranty / CMC / AMC for complete unit</b>	4 nos. per year

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>Installation and Commissioning inclusive in the scope of supply</b>	Yes
	<b>Training and Demonstration</b>	The installation and demonstration of the machine at the consignee place shall be carried out as part of installation and commissioning

व्यापक रखरखाव / Comprehensive Maintenance	
Comprehensive Maintenance ( Minimum Percentage )	3 %
Comprehensive Maintenance ( Maximum Percentage )	25 %
Warranty of required product	1 Year
Comprehensive Maintenance Duration (Post Warranty)	2 Year

\*Warranty displayed under the AMC/CMC Details section will supersede the warranty displayed under the catalog specification

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Ravindra Kumar Prajapati	248179,Lal Bahadur Shastri National Academy of Administration,Mussoorie,Uttar akhand	3	30

**Special terms and conditions-Version:1 effective from 03-04-2025 for category Reverse Osmosis based Water Treatment System above 50 LPH Capacity (V2)**

**1. Standard Terms and Conditions for Reverse Osmosis based Water Treatment System / Machine above 50 LPH Capacity**

**Scope of standard installation and commissioning for Reverse Osmosis based Water Treatment System / Machine above 50 LPH Capacity**

**1. Sellers Responsibility:**

1. All the required tools and machinery as required for installation and commissioning of machine.
2. Suitable hardware including brackets / screws washers etc., for mounting and fitting of machine at the respective locations.
3. All the water connections / fittings piping shall be laid neatly, tidily and securely as per best industry

practices.

4. They provide necessary piping and connections from inlet and outlet of the machine within 2~3 meters.
5. All electrical wiring / connection to ensure proper functioning of the machine.
6. All parts of the machine should be suitably earthed, and all electric wiring should be suitably insulated to avoid electric shock during usage.
7. During Service visits with a Comprehensive Warranty / CMC the following shall be applicable.
8. Changing of Pre-Filter during each visit free of cost.
9. Cleaning of the complete water purifications system along with the water tank (if applicable).
10. Changing of Complete Filters once a year free of cost which may include but not limited to Sand Filter, Sediment Filter, Carbon Filter, Mineral Filter, Micron Filter, Anti-Scaling, Alkaline Filter, Flushing Mechanism, Reject Water Control Mechanism, Mineralizer/Taste Enhancer Media, Activated Carbon Media, etc. (as applicable).
11. Seller shall ensure that the "Actual Filtration capacity (In LPH)" specified by them shall be in line with "Filtration capacity (In LPH)". In case any contradiction is observed the superior value out of two shall reveal.

## 2. Buyers Responsibility:

1. To provide all gate passes for the installation team to access the area where installation to be carried out.
2. To provide suitable location for installation of machine which having required and easy access during installation and post installation maintenance. Any civil work shall be responsible for buyer
3. To ensure inlet water supply within 2~3 meters of machine input and machine output.
4. To provide suitable power sockets within 1~2 meters of the machine.
5. To provide potable water of reasonable quality without having muddy appearance, solids and wastes etc. The input water is usually supplied from local municipalities or PHED supplies.
6. The Input water Head (pressure) shall be 0.3 kg (3-meter head).

## 3. Note to Sellers:

1. Seller may refer to GTC and ensure strict compliance of the uploaded/ offered product which shall be in line with their model having the claimed specifications in the catalogue or better.

2. Also, same model shall not be uploaded across catalogues with unreasonable/ contradictory offerings.

3. Sellers should note that while uploading the catalogue, all three images must be distinct.

1. **Image 1 - Should be Isometric View of the Complete Product**

2. **Image 2 - Front View of the Complete Product**

3. **Image 3 - LHS or RHS view of the Complete Product**

4. In case any discrepancy is observed in the offered/ uploaded products, OEM dashboard of the respective Brand may be removed, and account shall be suspended as per IM policy.

## 4. Note to Buyer:

1. For Procurement through BID/RA: - Buyers are advised to create bid with a specific value of Golden Parameter such as Mounting Type, Filtration capacity (In LPH), Maximum Feed Water TDS (ppm) at which the machine LPH and Guaranteed output water quality is ensured, Storage Tank Material, Storage Tank Capacity (In Liter), etc as applicable. Any bid created by the buyer without selecting specific LOV's or selecting Any Value in the above Golden Parameters will be treated as vague and is liable to be cancelled by competent authority at any point of time or if the above is resulting into limited competition or higher cost to the ex-chequer, the buyer will be solely responsible.
2. For Procurement through Direct / L1: - Buyers are advised to apply all filters and selections allowing all the values which are considered meeting or are better than their technical requirements. For example, Constructional Feature if the requirement is Complete Frame made of SS304 or better, buyer should select other superior values i.e. Complete Frame with enclosure made of SS304 or better, such selection will act as Complete Frame made of SS304 or better (in L1 buying). For any violation of the above if resulting into limited competition or higher cost to the ex-chequer, the Buyer shall be solely
3. Buyers should also refer to GTC Clause 4. xiii.(w). The ATC / additional specification if any added by the buyer shall not be contradictory to the GeM category specifications / technical parameters (TP). Bids with contradictory specifications and technical parameters will be treated as vague and is liable to be cancelled by competent authority at any point of time or if the above is resulting into limited

- competition or higher cost to the ex-chequer, the buyer will be solely responsible.
4. Buyer/ consignee shall verify all the technical parameters and specifications including but limited to Filtration capacity (In LPH), Type of Machine and other related parameters of the supplied and installed machine as per contract before issuing
  5. Buyers may consider EPBG for duration higher than machine warranty, which may be enched for inadequate warranty support.

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

### 1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

### 2. **Generic**

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

### 4. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

## अस्वीकरण/**Disclaimer**

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.

5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

## **Additional Clause For Comprehensive Maintenance Charges**

- 1.CMC shall include preventive maintenance including calibration as per technical/ service /operational manual of the manufacturer, service charges and spares, after satisfactory completion of Warranty. During the CMC period commencing from date of the successful completion of warranty period, Service personnel shall visit each consignee site as recommended in the manufacturer's technical/ service /operational manual, at least once in six months or as per user requirement. Cost of consumables shall not be included in CMC. Further there will be 98% uptime warranty during CMC period on 24 (hrs) X 7 (days) X 365 (days) basis, with penalty, to extend CMC period by double the downtime period.
- 2.CMC charges to be indicated as percentage of cost of equipment quoted for each year after the warranty period.
- 3.GST shall be included in the CMC Charges quoted.
- 4.Cost of CMC will be added for Ranking/Evaluation purpose with depreciation formula. A 10% discounting rate per year shall be applied on CMC Charges for price evaluation on Net Present Value.
- 5.The payment of CMC will be made on quarterly basis after satisfactory completion of said period, duly certified by end user.
- 6.While creating a bid or RA, buyers shall indicate whether CMC is required against Yes/No" options. If CMC Charges are included, an option for number of years for CMC required after the warranty period shall be available. Under this option up to 15 years can be chosen for CMC charges beyond warranty period.
- 7.In case the bid has a provision for CMC, the warranty of the product will also be deemed to have been converted into Comprehensive warranty including preventive maintenance and calibration as per technical/ service /operational manual of the manufacturer, service charges and spares, during the Warranty Period also. Sellers are therefore advised to include the cost of Comprehensive Warranty including spares (excluding consumables) also in product Cost.
- 8.The CMC functionality shall be available in bid only and no direct RA shall be applicable. In case of bid to R/A decrement rules shall be applicable on total price inclusive of CMC charges. Bunching of products shall not be available while creating bids with CMC charges.

8.1.Buyer shall indicate number of years of warranty by selecting different options available in the field

depending on warranty parameter applicable in category parameters for the equipment. No. of years of warranty indicated here shall supersede the warranty period indicated elsewhere in bid or product specifications. The Seller while participating in Bid/RA will get fields to indicate CMC charges as percentage depending on number of years of CMC selected by Buyer. The following shall be applicable, if 5 year CMC selected:

- CMC charges for 1st year after warranty period- Percentage to be indicated- A1
- CMC charges for 2nd year after warranty period- Percentage to be indicated- A2
- CMC charges for 3rd year after warranty period - Percentage to be indicated- A3
- CMC charges for 4th year after warranty period - Percentage to be indicated- A4
- CMC charges for 5th year after warranty period - Percentage to be indicated- A5

Similarly, A6 to A15 are to be indicated for 6th to 15th year of CMC if applicable.

8.2.The calculation of CMC Charges shall take into account the number of years of warranty and duration of CMC as specified while creating bid.

8.3.In the price evaluation, the system shall provide function to calculate the cost of each equipment by formula indicated below including CMC and then show the inter-se-ranking of the bidders. The following are the variables

- (i) Number of years for which CMC required.
- (ii) Number of years of product warranty

The formula for calculating total cost including CMC charges shall be as under:

Total Cost for evaluation=

$C + C * \{ (A1/100)/(1.10^n) + (A2/100)/(1.10^{n+1}) + (A3/100)/(1.10^{n+2}) + (A4/100)/(1.10^{n+3}) + (A5/100)/(1.10^{n+4}) \}$  and so on

C - Cost for equipment quoted and n shall be number of years of product warranty specified.

If 2 year warranty specified, n shall be 2 and if 5 year warranty specified, n shall be 5. A1,A2, A3, A4& A5 shall depend on how many years CMC selected. For 3 year CMC, only A1,A2 and A3 factors are to be taken into account and A4 and A5 will not be applicable.

8.4.CMC charges offered for each subsequent year should be same or higher than preceding year.

8.5.The CMC charges shall be offered within range of 3 to up to 50% of cost of equipment as defined by buyer.

9.Since CMC charges are to be paid only later for each year during CMC period,applicable performance guarantee amount after placement of contract shall be based on the cost of equipment excluding the cost of CMC Charges.

10.Performance bank guarantee applicable for CMC is to be submitted at start of the CMC and shall be applicable between 2.5% to 10% as specified in bid on total CMC Charges.The PBG submitted after award of contract shall be released only after new PBG for the CMC period is submitted and accepted by buyer/consignee after due verification.Bank guarantee for CMC is to remain valid till completion of CMC period plus one year. The bank guarantee for CMC shall be submitted to buyer directly. In case, seller fails to submit the PBG or does not provide services for the CMC contract after expiry of warranty period then PBG of equipment shall be forfeited.

11.In case of splitting of order quantity, equipment cost and CMC charges offered by L1 bidder shall be matched by higher quoting eligible bidders on one-to-one basis.The equipment cost and CMC charges (year to year) shall be matched individually.

12.The CMC Contract shall be an offline contract to be handled by buyer.The payment of CMC will be made on quarterly basis after satisfactory completion of said period, duly certified by end user and scope of CMC will be as per para 1 above.

13.CMC Charges are inclusive of all the charges for Transportation, Lodging, Boarding, all insurances including third party insurance and all other incidental charges. The same shall include GST. The prices also include cost of spares and damaged parts. Purchaser does not have any liability, whatsoever, over and above the cost of CMC. It also includes for arranging hand tools & tackles, special tools etc. required to carry out the work.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove;**

and

- All operative provisions of the erstwhile Labour Laws until their complete substitution.

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

## ATC for Tender Document for RO

### 1. Eligibility Criteria

- The bidder must be a RO Retailer/distributor/manufacturer registered under the Indian Companies Act, 1956, or the Partnership Act, 1932, and must have a registered office in India.
- The bidder must not be blacklisted by any Central Government, State Government, PSU, or any Government body as on date of bidding. A self-declaration certificate must be submitted (**Annexure-II**).
- The bidder must submit a self-declaration certificate of Integrity Pact as per prescribed format at **Annexure-III**.
- The firm must have audited balance sheet and profit & loss statement of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23. Any other CA certificate will not be accepted.
- The firm must not have reported a net loss in any of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23, and its net worth must have remained positive as per the audited financial statements for each of the last three financial years.
- **Experience Criteria:** The firm must have submitted copy of CRAC (In case of GeM Order) or copy of material receipt certificate to be enclosed along with work order of the same product i.e. RO for past 3 years.
- **Technical Specification:** The technical specification should be as per **Annexure-I**
- EMD self-declaration will be submitted by the bidder as per **Annexure-IV**

### 2. Terms and Conditions

- **Delivery:** Goods must be delivered within 30 days of granting work order.
- **Warranty:** 1 year from the date of satisfactory commissioning of the machine and body material.
- **Annual Maintenance:** The duration of the Annual Maintenance Charges (AMC) will be two years after the completion of the warranty period.
- **Experience related to AMC:** The firm should have a one year of experience in Annual Maintenance Contract (AMC) services with at least three different Government / Semi-Government / PSU institutions in the last FY 2024-25. CRAC/Work Compilation order should be uploaded with the documents.
- **Payment Method:** Eighty percent (80%) of the payment shall be released upon completion of the installation milestone, and the remaining twenty percent (20%) shall be released upon full completion of the work.

- **Penalty Clause:**
  - Delay in delivery may attract a penalty of ₹ 500 per day, subject to a maximum of 5% of the order value and the contract is liable to be cancelled.
  - Defective RO System must be replaced within a week.
- **Testing:** Items supplied by the L-1 bidder may be sent to a quality testing laboratory to verify compliance with specified parameters (e.g., TDS, conductivity, pH, hardness, microbiology, heavy metals).
- **Pricing:** The quoted rates must include all applicable taxes and freight charges/insurance/AMC with delivery to LBSNAA, Mussoorie, Uttarakhand.

### Technical Specifications

Sl. No.	Particular
1.	Capacity: <b>120 Litres</b> [5 Nos ( $\pm 20\%$ )]
2.	Body Material: <b>Stainless Steel (SS 304 or better)</b>
3.	Storage Tank Material: <b>Stainless Steel</b>
4.	Functions: <b>Cold, Normal, and Hot water dispensing</b>
5.	<p>Filtration Capacity : Above 100 LPH to 250 LPH Feed Water TDS (ppm) at which the machine LPH an Guaranteed output water quality is ensured: up to 1500</p> <p>a) The machine should give its <b>full rated capacity (LPH – Litres Per Hour)</b>.</p> <p>b) The <b>guaranteed output water quality</b> (low TDS, safe and clean water) should be achieved.</p> <p>c) The system components like membranes and filters should operate within safe limits.</p> <p>d) There should be no reduction in water flow or quality due to high TDS.</p>
6.	Cooling System: Energy-efficient compressor with eco-friendly refrigerant
7.	Heating System: ISI-marked heating element with auto cut-off
8.	Power Supply: 220–240 V, 50 Hz
9.	<p>Safety Features:</p> <p>a) Overheating protection</p> <p>b) Food-grade water contact parts</p>
10.	Governing Specification: As per IS 16240:2023 (i.e. Reduce <b>Total Dissolved Solids (TDS)</b> in feed water, Remove <b>physical, chemical, and microbiological contaminants</b> Produce drinking water meeting acceptable quality limits)
11.	Guaranteed output water quality: As per IS 10500 or better (i.e. Chemical Quality, Microbiological Safety)
12.	Certificate IS 9001:2015 (quality management system)

Sl. No.	Particular
1	Capacity: <b>50 Litres</b> [(3 Nos $\pm 33\%$ )]

2	Body Material: <b>Stainless Steel (SS 304 or better)</b>
3	Storage Tank Material: <b>Stainless Steel</b>
4	Functions: <b>Normal water dispensing</b>
5	<p>Filtration Capacity : Above 50 LPH to 100 LPH Feed Water TDS (ppm) at which the machine LPH an Guaranteed output water quality is ensured: up to 1500</p> <ul style="list-style-type: none"> <li>a) The machine should give its <b>full rated capacity (LPH – Litres Per Hour)</b>.</li> <li>b) The <b>guaranteed output water quality</b> (low TDS, safe and clean water) should be achieved.</li> <li>c) The system components like membranes and filters should operate within safe limits.</li> <li>d) There should be no reduction in water flow or quality due to high TDS.</li> </ul>
6	Power Supply: 220–240 V, 50 Hz
7	Safety Features: Food-grade water contact parts
8	Governing Specification: As per IS 16240:2023 (i.e. Reduce <b>Total Dissolved Solids (TDS)</b> in feed water, Remove <b>physical, chemical, and microbiological contaminants</b> Produce drinking water meeting acceptable quality limits)
9	Guaranteed output water quality: As per IS 10500 or better (i.e. Chemical Quality, Microbiological Safety)
10	Certificate IS 9001:2015 (quality management system)

**Declaration**

**Declaration of Non-Blacklisting**

(To be submitted on the company's letterhead)

Date: \_\_\_\_\_

To  
The Director,  
Lal Bahadur Shastri National Academy of Administration,  
Mussoorie, District: Dehradun,  
Uttarakhand – 248179

Subject: Declaration of Non-Blacklisting

Tender Reference No.: \_\_\_\_\_

Name of Work/Tender: \_\_\_\_\_

Dear Sir,

We hereby declare that our firm/company is not blacklisted as on date of bidding by any Central Government, State Government, Public Sector Undertaking (PSU), or any regulatory authority in India or abroad for any fraudulent activities.

We further affirm that if at any point this declaration is found to be false or misleading, appropriate action as deemed fit by the Lal Bahadur Shastri National Academy of Administration may be initiated against our firm/company.

Yours faithfully,

(Signature of the Authorized Signatory with Official Seal)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Contact Details: \_\_\_\_\_

Date: / / \_\_\_\_\_

## **INTEGRITY PACT**

This Integrity Pact is made between **Lal Bahadur Shastri National Academy of Administration (LBSNAA)** and [ \_\_\_\_\_ ] for the **Supply of RO**.

LBSNAA commits to ensuring transparency and fairness in the procurement process. The Bidder hereby undertakes to:

### **Avoid Corrupt Practices**

Refrain from offering, giving, receiving, or soliciting any item of value to influence the actions of public officials during the bidding process or contract execution.

### **Prohibit Collusion**

Abstain from colluding with other bidders, including engaging in price fixing, bid rigging, or market allocation, to maintain the integrity and competitiveness of the bidding process.

### **Avoid Intermediaries and Undisclosed Payments**

Participate directly in the bidding process without involving intermediaries such as agents or brokers. Any legitimate business arrangements or partnerships relevant to the supply of Water Bottle shall be transparently disclosed in the bid documents.

### **Maintain Confidentiality**

Protect and maintain the confidentiality of all tender-related information. The Bidder shall not disclose any bid details or LBSNAA's confidential information for any purpose other than preparing and submitting the bid.

### **Accept Consequences for Violations**

Acknowledge that any breach of this pact may lead to disqualification from the tender process, termination of the contract if awarded, and imposition of penalties as deemed appropriate by LBSNAA.

A committee constituted by LBSNAA will oversee compliance with this Integrity Pact, if required.

This Pact shall remain valid from the date of signing **until twelve (12) months** after the final payment under the awarded contract.

Signed by Bidder/Contractor  
(Name, Designation, and Signature with Official Stamp)

**Note: This Annexure must be printed on the official letterhead of the firm/bidder.**

(To be submitted on Bidder's Letter Head)

**Bid-Securing Declaration**

**(In lieu of EMD)**

Date: [insert date (as day, month and year)]

Bid No.: \_\_\_\_\_

To:

I/We\*, the undersigned, declare that:

I/We\* understand that, according to your conditions, bids must be supported by a Bid- Securing Declaration in lieu of Earnest Money Deposit.

I/We understand that if I/We withdraw or modify our Bids during the period of validity, or if I/We are awarded the contract and I/We fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We will be suspended for the period of one year from being eligible to submit Bids for all future contracts.

I/We\* understand this Bid Securing Declaration shall cease to be valid if I am/we are\* not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our\* Bid.

Signed: [insert signature of person whose name and capacity are shown] In the capacity of [insert legal capacity of person signing the Bid Securing Declaration]

Name: [insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_ [insert date of signing]

Corporate Seal (where appropriate)

[Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

**\*Please delete as appropriate**

