

D-34/2/2026-S&S
Lal Bahadur Shastri National Academy of Administration,
Mussoorie

लाल बहादुर शास्त्री राष्ट्रीय प्रशासन अकादमी,
मसूरी

Store and Supply

Date: 15.04.2026

Corrigendum

Earlier version as per ATC	Amended Version
The bidder must be a water bottle (Flask) manufacturer registered under the Indian Companies Act, 1956, or the Partnership Act, 1932, and must have a registered office in India.	The bidder should either be an Original Manufacturer (OEM) registered under the Indian Companies Act, 1956, or the Partnership Act, 1932, and must have a registered office in India or an Authorised Distributor (must be supported by a Letter of Authorization (LOA)).
Turnover requirement	Original Manufacturers shall be required to meet the OEM Average Turnover criteria, whereas Authorized Distributors shall be required to meet the Minimum Average Annual Turnover of the Bidder criteria



(Aakanksha Kulshrestha)
AD & Associate i/c Store and Supply

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Date: 10.04.2026

Minutes of Meeting

A pre-bid meeting for the procurement of Vacuum Flask (Water Bottle) was held on 07.04.2026 at 1100 hrs. The online meeting link was shared in the Bid Document. All participants/bidders joined the meeting online. The following were present in the meeting:

- 1- Ms. Aakanksha Kulshrestha, AD & Associate i/c S&S
- 2- Ms. Arvind Goyal, AAO, S&S
- 3- Ms. Savitri Jhaldiyal, Assistant, S&S
- 4- Shri Himanshu Rawat, LDC, S&S

Bidders / Participants:

1. M/s Creative Colleagues
2. Shri Pranav
3. Shri Rajneesh (M/s Bhaveeka Enterprises)

Following queries were raised in the meeting:

S.no	Query	Reply
1.	Whether only Original Manufacturer are allowed to participate in the bid, as indicated in the ATC and Bid Document	No. Both Original Manufacturers and Authorized Distributors are allowed to participate in the bid process. The ATC will be amended accordingly. (Corrigendum to be issued)
2.	What is the Color of the Water Bottle required	The color of the water bottle is black. A picture of the desired color is also available in the ATC at Annexure-II.
3.	How is the logo to be printed on the water bottle	The logo is required to be laser printed on the water bottle.
4.	Whether the criteria of OEM turnover needs to be met by all	Only Original Manufacturers are required to meet the OEM turnover criteria.
5.	What certifications are required	The required certifications are specified in the ATC. Bidders are required to comply with the same.
6.	What is the type of bottle required	The specifications of the bottle are outlined in the ATC at Annexure-I.
7.	Whether the Academy prefers any specific brand of water bottle	No. The Academy has no specific brand preference. However, the water bottle must meet the specifications outlined in the ATC at Annexure-I.
Participants were asked to go through the ATC thoroughly before submitting the bid		
Sample was shown in the meeting as per request of the participants		


(Aakanksha Kulshrestha)
AD & Associate i/c Store and Supply

To be uploaded on GeM for information of Bidders/Participants

Copy to:

- 1- DDS & I/c Store and Supply Section for kind information
- 2- AAO, Store and Supply Section for kind information.