

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	10-06-2026 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	10-06-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Personnel Public Grievances And Pensions
विभाग का नाम/Department Name	Department Of Personnel And Training
संगठन का नाम/Organisation Name	Lal Bahadur Shastri National Academy Of Administration (lbsnaa)
कार्यालय का नाम/Office Name	Lal Bahdur Shastri National Academy Of Administration
कुल मात्रा/Total Quantity	8
वस्तु श्रेणी /Item Category	Reverse Osmosis based Water Treatment System above 50 LPH Capacity (V2) (Q2)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	7 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)/OEM Average Turnover (Last 3 Years)	7 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन /Past Performance	80 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
व्यापक रखरखाव शुल्क आवश्यक / Comprehensive Maintenance Charges Required	Yes
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Reverse Osmosis based Water Treatment System above 50 LPH Capacity (V2)
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
अनुमानित बिड मूल्य / Estimated Bid Value	1400000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
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ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	0.50
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	24

(a). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी / Beneficiary :

Administrative Officer, Accounts

Lal Bahdur Shastri National Academy Of Administration, Department of Personnel and Training, Lal Bahadur Shastri National Academy of Administration (LBSNAA), Ministry of Personnel Public Grievances and Pensions (A O, Accounts Lbsnaa, Mussoorie)

बोली विभाजन लागू नहीं किया गया / Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers available upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50
सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement (Preference to Make-in-india) order 2017 date 16.09.2020 (as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order (as amended and applicable time to time)

एमएसई खरीद वरीयता / MSE Purchase Preference

एमएसई खरीद वरीयता / MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or

similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
26-05-2026 11:00:00	<p>Topic: Pre Bid meeting for RO Time: May 26, 2026 11:00 AM India</p> <p>https://zoom.us/j/93680733872?pwd=XdfNHsJNTmXvss0NufkPqfWXmfLh7t.1</p> <p>Meeting chat link https://zoom.us/jc/93680733872</p> <p>Meeting ID: 936 8073 3872 Passcode: 672342</p>

Reverse Osmosis Based Water Treatment System Above 50 LPH Capacity (V2) (5 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम कटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Construction RO Frame	SS304 or better Or higher
	Construction of Body / Encloser	SS304 or better Or higher
	Construction of Self Contained Water Cooler	Self Contained Water Cooler as per IS 1475 (ISI Marked) of cooling capacity - 60 LPH at Rated conditions and Storage Capacity 120 Liters (I,e 60/120 water cooler.)
Features and Performance	Mounting type	Freestanding
	Filtration capacity (In LPH)	Above100 LPH and upto 250 LPH
	Input Water Source Connection	Plumber-In
	Additional Water Purification Stages over and above RO (Reverse Osmosis)	Ultrafiltration (UF), Ultraviolet disinfection (UV), Ultraviolet disinfection (UV)+Ultrafiltration (UF)
	Feed Water TDS (ppm) at which the machine LPH and Guaranteed output water quality is ensured	upto1500
	Storage Water Tank (Inclusive in the scope of Supply)	Yes

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Storage Tank Material	Stainless Steel or Same as body material
	Minimum Storage Tank Capacity (In Liter)	As per "Construction of Self Contained Water Cooler"
	Guaranteed output water quality	As per IS 10500 or better
Power Supply	Power supply	230 V ±10% Single Phase
Controller and Display	Type of control panel	Fully Automatic, Semi Automatic
	Controller and Features	Auto cut-off
Service, Warranty, Installation and Commissioning	Comprehensive warranty for complete unit	1 year from the date of satisfactory commissioning of the machine
	Minimum Free Services during Comprehensive warranty / CMC / AMC for complete unit	4 nos. per year
	Installation and Commissioning inclusive in the scope of supply	Yes
	Training and Demonstration	The installation and demonstration of the machine at the consignee place shall be carried out as part of installation and commissioning

व्यापक रखरखाव / Comprehensive Maintenance	
Comprehensive Maintenance (Minimum Percentage)	3 %
Comprehensive Maintenance (Maximum Percentage)	25 %
Warranty of required product	1 Year
Comprehensive Maintenance Duration (Post Warranty)	2 Year

*Warranty displayed under the AMC/CMC Details section will supersede the warranty displayed under the catalog specification

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Ravindra Kumar Prajapati	248179,Lal Bahadur Shastri National Academy of Administration,Mussoorie,Uttar akhand	5	30

Reverse Osmosis Based Water Treatment System Above 50 LPH Capacity (V2) (3 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Construction RO Frame	SS304 or better Or higher
	Construction of Body / Encloser	SS304 or better Or higher
	Construction of Self Contained Water Cooler	Self Contained Water Cooler as per IS 1475 (ISI Marked) of cooling capacity - 60 LPH at Rated conditions and Storage Capacity 80 Liters (I,e 60/80 water cooler.)
Features and Performance	Mounting type	Freestanding
	Filtration capacity (In LPH)	Above 50 LPH and upto100 LPH
	Input Water Source Connection	Plumber-In
	Feed Water TDS (ppm) at which the machine LPH and Guaranteed output water quality is ensured	upto1500
	Storage Water Tank (Inclusive in the scope of Supply)	Yes
	Storage Tank Material	Stainless Steel or Same as body material
	Minimum Storage Tank Capacity (In Liter)	As per "Construction of Self Contained Water Cooler"
	Guaranteed output water quality	As per IS 10500 or better
Service, Warranty, Installation and Commissioning	Comprehensive warranty for complete unit	1 year from the date of satisfactory commissioning of the machine
	Minimum Free Services during Comprehensive warranty / CMC / AMC for complete unit	4 nos. per year

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Installation and Commissioning inclusive in the scope of supply	Yes
	Training and Demonstration	The installation and demonstration of the machine at the consignee place shall be carried out as part of installation and commissioning

व्यापक रखरखाव / Comprehensive Maintenance	
Comprehensive Maintenance (Minimum Percentage)	3 %
Comprehensive Maintenance (Maximum Percentage)	25 %
Warranty of required product	1 Year
Comprehensive Maintenance Duration (Post Warranty)	2 Year

*Warranty displayed under the AMC/CMC Details section will supersede the warranty displayed under the catalog specification

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Ravindra Kumar Prajapati	248179,Lal Bahadur Shastri National Academy of Administration,Mussoorie,Uttar akhand	3	30

Special terms and conditions-Version:1 effective from 03-04-2025 for category Reverse Osmosis based Water Treatment System above 50 LPH Capacity (V2)

1. Standard Terms and Conditions for Reverse Osmosis based Water Treatment System / Machine above 50 LPH Capacity

Scope of standard installation and commissioning for Reverse Osmosis based Water Treatment System / Machine above 50 LPH Capacity

1. Sellers Responsibility:

1. All the required tools and machinery as required for installation and commissioning of machine.
2. Suitable hardware including brackets / screws washers etc., for mounting and fitting of machine at the respective locations.
3. All the water connections / fittings piping shall be laid neatly, tidily and securely as per best industry

practices.

4. They provide necessary piping and connections from inlet and outlet of the machine within 2~3 meters.
5. All electrical wiring / connection to ensure proper functioning of the machine.
6. All parts of the machine should be suitably earthed, and all electric wiring should be suitably insulated to avoid electric shock during usage.
7. During Service visits with a Comprehensive Warranty / CMC the following shall be applicable.
8. Changing of Pre-Filter during each visit free of cost.
9. Cleaning of the complete water purifications system along with the water tank (if applicable).
10. Changing of Complete Filters once a year free of cost which may include but not limited to Sand Filter, Sediment Filter, Carbon Filter, Mineral Filter, Micron Filter, Anti-Scaling, Alkaline Filter, Flushing Mechanism, Reject Water Control Mechanism, Mineralizer/Taste Enhancer Media, Activated Carbon Media, etc. (as applicable).
11. Seller shall ensure that the "Actual Filtration capacity (In LPH)" specified by them shall be in line with "Filtration capacity (In LPH)". In case any contradiction is observed the superior value out of two shall reveal.

2. Buyers Responsibility:

1. To provide all gate passes for the installation team to access the area where installation to be carried out.
2. To provide suitable location for installation of machine which having required and easy access during installation and post installation maintenance. Any civil work shall be responsible for buyer
3. To ensure inlet water supply within 2~3 meters of machine input and machine output.
4. To provide suitable power sockets within 1~2 meters of the machine.
5. To provide potable water of reasonable quality without having muddy appearance, solids and wastes etc. The input water is usually supplied from local municipalities or PHED supplies.
6. The Input water Head (pressure) shall be 0.3 kg (3-meter head).

3. Note to Sellers:

1. Seller may refer to GTC and ensure strict compliance of the uploaded/ offered product which shall be in line with their model having the claimed specifications in the catalogue or better.

2. Also, same model shall not be uploaded across catalogues with unreasonable/ contradictory offerings.

3. Sellers should note that while uploading the catalogue, all three images must be distinct.

1. **Image 1 - Should be Isometric View of the Complete Product**

2. **Image 2 - Front View of the Complete Product**

3. **Image 3 - LHS or RHS view of the Complete Product**

4. In case any discrepancy is observed in the offered/ uploaded products, OEM dashboard of the respective Brand may be removed, and account shall be suspended as per IM policy.

4. Note to Buyer:

1. For Procurement through BID/RA: - Buyers are advised to create bid with a specific value of Golden Parameter such as Mounting Type, Filtration capacity (In LPH), Maximum Feed Water TDS (ppm) at which the machine LPH and Guaranteed output water quality is ensured, Storage Tank Material, Storage Tank Capacity (In Liter), etc as applicable. Any bid created by the buyer without selecting specific LOV's or selecting Any Value in the above Golden Parameters will be treated as vague and is liable to be cancelled by competent authority at any point of time or if the above is resulting into limited competition or higher cost to the ex-chequer, the buyer will be solely responsible.
2. For Procurement through Direct / L1: - Buyers are advised to apply all filters and selections allowing all the values which are considered meeting or are better than their technical requirements. For example, Constructional Feature if the requirement is Complete Frame made of SS304 or better, buyer should select other superior values i.e. Complete Frame with enclosure made of SS304 or better, such selection will act as Complete Frame made of SS304 or better (in L1 buying). For any violation of the above if resulting into limited competition or higher cost to the ex-chequer, the Buyer shall be solely
3. Buyers should also refer to GTC Clause 4. xiii.(w). The ATC / additional specification if any added by the buyer shall not be contradictory to the GeM category specifications / technical parameters (TP). Bids with contradictory specifications and technical parameters will be treated as vague and is liable to be cancelled by competent authority at any point of time or if the above is resulting into limited

- competition or higher cost to the ex-chequer, the buyer will be solely responsible.
4. Buyer/ consignee shall verify all the technical parameters and specifications including but limited to Filtration capacity (In LPH), Type of Machine and other related parameters of the supplied and installed machine as per contract before issuing
 5. Buyers may consider EPBG for duration higher than machine warranty, which may be enched for inadequate warranty support.

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/**Disclaimer**

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.

5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

Additional Clause For Comprehensive Maintenance Charges

- 1.CMC shall include preventive maintenance including calibration as per technical/ service /operational manual of the manufacturer, service charges and spares, after satisfactory completion of Warranty. During the CMC period commencing from date of the successful completion of warranty period, Service personnel shall visit each consignee site as recommended in the manufacturer's technical/ service /operational manual, at least once in six months or as per user requirement. Cost of consumables shall not be included in CMC. Further there will be 98% uptime warranty during CMC period on 24 (hrs) X 7 (days) X 365 (days) basis, with penalty, to extend CMC period by double the downtime period.
- 2.CMC charges to be indicated as percentage of cost of equipment quoted for each year after the warranty period.
- 3.GST shall be included in the CMC Charges quoted.
- 4.Cost of CMC will be added for Ranking/Evaluation purpose with depreciation formula. A 10% discounting rate per year shall be applied on CMC Charges for price evaluation on Net Present Value.
- 5.The payment of CMC will be made on quarterly basis after satisfactory completion of said period, duly certified by end user.
- 6.While creating a bid or RA, buyers shall indicate whether CMC is required against Yes/No" options. If CMC Charges are included, an option for number of years for CMC required after the warranty period shall be available. Under this option up to 15 years can be chosen for CMC charges beyond warranty period.
- 7.In case the bid has a provision for CMC, the warranty of the product will also be deemed to have been converted into Comprehensive warranty including preventive maintenance and calibration as per technical/ service /operational manual of the manufacturer, service charges and spares, during the Warranty Period also. Sellers are therefore advised to include the cost of Comprehensive Warranty including spares (excluding consumables) also in product Cost.
- 8.The CMC functionality shall be available in bid only and no direct RA shall be applicable. In case of bid to R/A decrement rules shall be applicable on total price inclusive of CMC charges. Bunching of products shall not be available while creating bids with CMC charges.

8.1. Buyer shall indicate number of years of warranty by selecting different options available in the field

depending on warranty parameter applicable in category parameters for the equipment. No. of years of warranty indicated here shall supersede the warranty period indicated elsewhere in bid or product specifications. The Seller while participating in Bid/RA will get fields to indicate CMC charges as percentage depending on number of years of CMC selected by Buyer. The following shall be applicable, if 5 year CMC selected:

- CMC charges for 1st year after warranty period- Percentage to be indicated- A1
- CMC charges for 2nd year after warranty period- Percentage to be indicated- A2
- CMC charges for 3rd year after warranty period - Percentage to be indicated- A3
- CMC charges for 4th year after warranty period - Percentage to be indicated- A4
- CMC charges for 5th year after warranty period - Percentage to be indicated- A5

Similarly, A6 to A15 are to be indicated for 6th to 15th year of CMC if applicable.

8.2.The calculation of CMC Charges shall take into account the number of years of warranty and duration of CMC as specified while creating bid.

8.3.In the price evaluation, the system shall provide function to calculate the cost of each equipment by formula indicated below including CMC and then show the inter-se-ranking of the bidders. The following are the variables

- (i) Number of years for which CMC required.
- (ii) Number of years of product warranty

The formula for calculating total cost including CMC charges shall be as under:

Total Cost for evaluation=

$C + C * \{ (A1/100)/(1.10^n) + (A2/100)/(1.10^{n+1}) + (A3/100)/(1.10^{n+2}) + (A4/100)/(1.10^{n+3}) + (A5/100)/(1.10^{n+4}) \}$ and so on

C - Cost for equipment quoted and n shall be number of years of product warranty specified.

If 2 year warranty specified, n shall be 2 and if 5 year warranty specified, n shall be 5. A1,A2, A3, A4& A5 shall depend on how many years CMC selected. For 3 year CMC, only A1,A2 and A3 factors are to be taken into account and A4 and A5 will not be applicable.

8.4.CMC charges offered for each subsequent year should be same or higher than preceding year.

8.5.The CMC charges shall be offered within range of 3 to up to 50% of cost of equipment as defined by buyer.

9.Since CMC charges are to be paid only later for each year during CMC period,applicable performance guarantee amount after placement of contract shall be based on the cost of equipment excluding the cost of CMC Charges.

10.Performance bank guarantee applicable for CMC is to be submitted at start of the CMC and shall be applicable between 2.5% to 10% as specified in bid on total CMC Charges.The PBG submitted after award of contract shall be released only after new PBG for the CMC period is submitted and accepted by buyer/consignee after due verification.Bank guarantee for CMC is to remain valid till completion of CMC period plus one year. The bank guarantee for CMC shall be submitted to buyer directly. In case, seller fails to submit the PBG or does not provide services for the CMC contract after expiry of warranty period then PBG of equipment shall be forfeited.

11.In case of splitting of order quantity, equipment cost and CMC charges offered by L1 bidder shall be matched by higher quoting eligible bidders on one-to-one basis.The equipment cost and CMC charges (year to year) shall be matched individually.

12.The CMC Contract shall be an offline contract to be handled by buyer.The payment of CMC will be made on quarterly basis after satisfactory completion of said period, duly certified by end user and scope of CMC will be as per para 1 above.

13.CMC Charges are inclusive of all the charges for Transportation, Lodging, Boarding, all insurances including third party insurance and all other incidental charges. The same shall include GST. The prices also include cost of spares and damaged parts. Purchaser does not have any liability, whatsoever, over and above the cost of CMC. It also includes for arranging hand tools & tackles, special tools etc. required to carry out the work.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove;**

and

- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

ATC for Tender Document for RO

1. Eligibility Criteria

- The bidder must be a RO Retailer/distributor/manufacturer registered under the Indian Companies Act, 1956, or the Partnership Act, 1932, and must have a registered office in India.
- The bidder must not be blacklisted by any Central Government, State Government, PSU, or any Government body as on date of bidding. A self-declaration certificate must be submitted **(Annexure-II)**.
- The bidder must submit a self-declaration certificate of Integrity Pact as per prescribed format at **Annexure-III**.
- The firm must have audited balance sheet and profit & loss statement of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23. Any other CA certificate will not be accepted.
- The firm must not have reported a net loss in any of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23, and its net worth must have remained positive as per the audited financial statements for each of the last three financial years.
- **Experience Criteria:** The firm must have submitted copy of CRAC (In case of GeM Order) or copy of material receipt certificate to be enclosed along with work order of the same product i.e. RO for past 3 years.
- **Technical Specification:** The technical specification should be as per **Annexure-I**
- EMD self-declaration will be submitted by the bidder as per **Annexure-IV**

2. Terms and Conditions

- **Delivery:** Goods must be delivered within 30 days of granting work order.
- **Warranty:** 1 year from the date of satisfactory commissioning of the machine and body material.
- **Annual Maintenance:** The duration of the Annual Maintenance Charges (AMC) will be two years after the completion of the warranty period.
- **Experience related to AMC:** The firm should have a one year of experience in Annual Maintenance Contract (AMC) services with at least three different Government / Semi-Government / PSU institutions in the last FY 2024-25. CRAC/Work Compilation order should be uploaded with the documents.
- **Payment Method:** Eighty percent (80%) of the payment shall be released upon completion of the installation milestone, and the remaining twenty percent (20%) shall be released upon full completion of the work.

- **Penalty Clause:**
 - Delay in delivery may attract a penalty of ₹ 500 per day, subject to a maximum of 5% of the order value and the contract is liable to be cancelled.
 - Defective RO System must be replaced within a week.
- **Testing:** Items supplied by the L-1 bidder may be sent to a quality testing laboratory to verify compliance with specified parameters (e.g., TDS, conductivity, pH, hardness, microbiology, heavy metals).
- **Pricing:** The quoted rates must include all applicable taxes and freight charges/insurance/AMC with delivery to LBSNAA, Mussoorie, Uttarakhand.

Technical Specifications

Sl. No.	Particular
1.	Capacity: 120 Litres [5 Nos (± 20%)]
2.	Body Material: Stainless Steel (SS 304 or better)
3.	Storage Tank Material: Stainless Steel
4.	Functions: Cold, Normal, and Hot water dispensing
5.	<p>Filtration Capacity : Above 100 LPH to 250 LPH Feed Water TDS (ppm) at which the machine LPH an Guaranteed output water quality is ensured: up to 1500</p> <p>a) The machine should give its full rated capacity (LPH – Litres Per Hour).</p> <p>b) The guaranteed output water quality (low TDS, safe and clean water) should be achieved.</p> <p>c) The system components like membranes and filters should operate within safe limits.</p> <p>d) There should be no reduction in water flow or quality due to high TDS.</p>
6.	Cooling System: Energy-efficient compressor with eco-friendly refrigerant
7.	Heating System: ISI-marked heating element with auto cut-off
8.	Power Supply: 220–240 V, 50 Hz
9.	<p>Safety Features:</p> <p>a) Overheating protection</p> <p>b) Food-grade water contact parts</p>
10.	Governing Specification: As per IS 16240:2023 (i.e. Reduce Total Dissolved Solids (TDS) in feed water, Remove physical, chemical, and microbiological contaminants Produce drinking water meeting acceptable quality limits)
11.	Guaranteed output water quality: As per IS 10500 or better (i.e. Chemical Quality, Microbiological Safety)
12.	Certificate IS 9001:2015 (quality management system)

Sl. No.	Particular
1	Capacity: 50 Litres [(3 Nos ± 33%)]

2	Body Material: Stainless Steel (SS 304 or better)
3	Storage Tank Material: Stainless Steel
4	Functions: Normal water dispensing
5	<p>Filtration Capacity : Above 50 LPH to 100 LPH Feed Water TDS (ppm) at which the machine LPH an Guaranteed output water quality is ensured: up to 1500</p> <ul style="list-style-type: none"> a) The machine should give its full rated capacity (LPH – Litres Per Hour). b) The guaranteed output water quality (low TDS, safe and clean water) should be achieved. c) The system components like membranes and filters should operate within safe limits. d) There should be no reduction in water flow or quality due to high TDS.
6	Power Supply: 220–240 V, 50 Hz
7	Safety Features: Food-grade water contact parts
8	Governing Specification: As per IS 16240:2023 (i.e. Reduce Total Dissolved Solids (TDS) in feed water, Remove physical, chemical, and microbiological contaminants Produce drinking water meeting acceptable quality limits)
9	Guaranteed output water quality: As per IS 10500 or better (i.e. Chemical Quality, Microbiological Safety)
10	Certificate IS 9001:2015 (quality management system)

Declaration

Declaration of Non-Blacklisting

(To be submitted on the company's letterhead)

Date: _____

To
The Director,
Lal Bahadur Shastri National Academy of Administration,
Mussoorie, District: Dehradun,
Uttarakhand – 248179

Subject: Declaration of Non-Blacklisting

Tender Reference No.: _____

Name of Work/Tender: _____

Dear Sir,

We hereby declare that our firm/company is not blacklisted as on date of bidding by any Central Government, State Government, Public Sector Undertaking (PSU), or any regulatory authority in India or abroad for any fraudulent activities.

We further affirm that if at any point this declaration is found to be false or misleading, appropriate action as deemed fit by the Lal Bahadur Shastri National Academy of Administration may be initiated against our firm/company.

Yours faithfully,

(Signature of the Authorized Signatory with Official Seal)

Name: _____

Designation: _____

Contact Details: _____

Date: / / _____

INTEGRITY PACT

This Integrity Pact is made between **Lal Bahadur Shastri National Academy of Administration (LBSNAA)** and [_____] for the **Supply of RO**.

LBSNAA commits to ensuring transparency and fairness in the procurement process. The Bidder hereby undertakes to:

Avoid Corrupt Practices

Refrain from offering, giving, receiving, or soliciting any item of value to influence the actions of public officials during the bidding process or contract execution.

Prohibit Collusion

Abstain from colluding with other bidders, including engaging in price fixing, bid rigging, or market allocation, to maintain the integrity and competitiveness of the bidding process.

Avoid Intermediaries and Undisclosed Payments

Participate directly in the bidding process without involving intermediaries such as agents or brokers. Any legitimate business arrangements or partnerships relevant to the supply of Water Bottle shall be transparently disclosed in the bid documents.

Maintain Confidentiality

Protect and maintain the confidentiality of all tender-related information. The Bidder shall not disclose any bid details or LBSNAA's confidential information for any purpose other than preparing and submitting the bid.

Accept Consequences for Violations

Acknowledge that any breach of this pact may lead to disqualification from the tender process, termination of the contract if awarded, and imposition of penalties as deemed appropriate by LBSNAA.

A committee constituted by LBSNAA will oversee compliance with this Integrity Pact, if required.

This Pact shall remain valid from the date of signing **until twelve (12) months** after the final payment under the awarded contract.

Signed by Bidder/Contractor
(Name, Designation, and Signature with Official Stamp)

Note: This Annexure must be printed on the official letterhead of the firm/bidder.

(To be submitted on Bidder's Letter Head)

Bid-Securing Declaration

(In lieu of EMD)

Date: [insert date (as day, month and year)]

Bid No.: _____

To:

I/We*, the undersigned, declare that:

I/We* understand that, according to your conditions, bids must be supported by a Bid- Securing Declaration in lieu of Earnest Money Deposit.

I/We understand that if I/We withdraw or modify our Bids during the period of validity, or if I/We are awarded the contract and I/We fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We will be suspended for the period of one year from being eligible to submit Bids for all future contracts.

I/We* understand this Bid Securing Declaration shall cease to be valid if I am/we are* not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our* Bid.

Signed: [insert signature of person whose name and capacity are shown] In the capacity of [insert legal capacity of person signing the Bid Securing Declaration]

Name: [insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____ [insert date of signing]

Corporate Seal (where appropriate)

[Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

***Please delete as appropriate**

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	15-06-2026 18:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	15-06-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Personnel Public Grievances And Pensions
विभाग का नाम / Department Name	Department Of Personnel And Training
संगठन का नाम / Organisation Name	Lal Bahadur Shastri National Academy Of Administration (lbsnaa)
कार्यालय का नाम / Office Name	Lal Bahdur Shastri National Academy Of Administration
वस्तु श्रेणी / Item Category	Local Chemist Empanelment Service - Branded Medicines; 0-50 km
अनुबंध अवधि / Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	7 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/ Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	4500000
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	12

(a).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Director, LBSNAA, Mussoorie

Lal Bahdur Shastri National Academy Of Administration, Department of Personnel and Training, Lal Bahadur Shastri National Academy of Administration (LBSNAA), Ministry of Personnel Public Grievances and Pensions (Director)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1779709622.pdf](#)

Payment Terms and Delivery Terms (Delivery Schedule):[1779709637.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
04-06-2026 11:00:00	Topic: Pre Bid meeting for ALC Time: Jun 4, 2026 11:30 AM India https://zoom.us/j/97950305694?pwd=6a7YnIYCN8X4S8rVANA4jmZroGOmb4.1 Meeting chat link https://zoom.us/jc/97950305694 Meeting ID: 979 5030 5694 Passcode: 107932

Local Chemist Empanelment Service - Branded Medicines; 0-50 Km (4500000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Medicine Type	Branded Medicines
Distance from Buyer/Consignee Location	0-50 km
एडऑन /Addons	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Total Procurement Value without discount (INR) as per the Medicine type selected in the specification	अतिरिक्त आवश्यकता /Additional Requirement
1	GEETA RAM SHARMA	248179,Lal Bahadur Shastri National Academy of Administration,Mussoorie,Uttar akhand	4500000	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Consortium: In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.

4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such

Custom / BOQ item is bunched with the major regular product Category Item).

2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service

Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---


LAL BHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION
MUSSOORIE-248 179

ON LINE BIDS ON GOVERNMENT e-Marketplace (GeM) FOR EMPANELMENT
OF AUTHORIZED LOCAL CHEMIST (ALC) EMPANELMENT SERVICE FOR
LAL BHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION
(LBSNAA) (GOVERNMENT OF INDIA) MUSSOORIE-248179 FOR THE PERIOD
OF ONE YEAR

Deepak

(Deepak Mandanwal)

DISPENSARY,
Lal Bahadur Shastri Academy of Administration,
'Charleville' MUSSOORIE.


डॉ. यश कृष्ण बेड़ा / Dr. YS Yama Krishna Beda
एम.बी.बी.एस., एम.एच., एम.डी. / M.B.B.S., M.S., General
फिजिशियन अधिकारी / Medical Officer
लाल बहादुर शास्त्री राष्ट्रीय प्रशासन अकादमी
LBS National Academy of Administration
मुससोरि / Government of India


डॉ. मयंक बडोला / Dr. Mayank Badola
वरिष्ठ चिकित्सा अधिकारी / Senior Medical Officer MBBS, M.D
लाल बहादुर शास्त्री राष्ट्रीय प्रशासन अकादमी
LBS National Academy of Administration
भारत सरकार / Government of India
मुससोरि (उत्तराखण्ड) / Mussoorie (Uttarakhand)

ATC AND SPECIAL CONDITIONS OF CONTRACT

1. The indented Medicines shall be supplied within 48 hours of the indent placement at the premises of the Medical Centre LBSNAA Mussoorie.
2. The chemist shop should be registered in Mussoorie or in Dehradun/Uttarakhand under the Shops and Establishment Act.
3. The chemist must hold a **valid licence issued by the Drug Controller Authority of the state for operating**. The Successful bidder will further ensure that their licence remain valid for the entire contract period.
 - (a) **Drug License issued by Drug Controller Dehradun/ Uttarakhand in Form 20 & 21, and 21- C (for continuance of retail i.e. Form 20 and 21 if required),** under the Provisions of Drugs and Cosmetics Act 1940 and subsequent amendments, valid as on the date of submission of Bid and also on the date of Bid opening.
 - (b) In case the Bidder has applied for renewal of his Drug License (application should be at least within last 1 month of expiry of his Licenses(s)), copy of receipt of Renewal application with State Drug Licensing authority needs to be uploaded.
4. The bidder must submit a self-declaration in the **prescribed format (Annexure-1)**, that the chemist has not have been convicted by the State Drugs Authorities under the Drugs and Cosmetics Act and Rules.
5. The bidder must submit a self-declaration certificate of Integrity Pact as per prescribed format at **Annexure-II**.
6. Bid-Securing Declaration (In lieu of EMD) self-declaration will be submitted by the bidder as per **Annexure-III**.
7. Bids quoting **less than a 12% discount on MRP (inclusive of all taxes) shall not be considered**.
8. The annual turnover of the bidder should be at least **RS 8.00 Lakh (Eight Lakh)**
9. The **successful bidder will be required to furnish an Electronic Performance Bank Guarantee (e-PBG) at 5% of the tender value, e.g., Rs. 2,25,000/ (Rupees Two Lakh Twenty Five Thousand)**
10. In case of indent for specific brand of medicines, the brand shall not be substituted.

Accepted

DISPENSARY,
LBS National Academy of Administration
Mussoorie, Uttarakhand

डॉ. मयंक बडोला / Dr. Mayank Badola
MBBS, M.D., MCh, FRCGS, FRCR, FRCR (S), FRCR (G), FRCR (O), FRCR (P), FRCR (S), FRCR (G), FRCR (O), FRCR (P)
Senior Medical Officer / Senior Medical Officer
LBS National Academy of Administration
भारत सरकार / Government of India
मुसोरी, उत्तराखण्ड / Mussoorie, Uttarakhand

Dr. Mayank Badola
डॉ. मयंक बडोला / Dr. Mayank Badola
परिचय: चिकित्सा अधिकारी / Senior Medical Officer: MBBS, M.D.
लाल बहादूर शास्त्री राष्ट्रीय प्रशासन अकादमी
LBS National Academy of Administration
भारत सरकार / Government of India
मुसोरी (उत्तराखण्ड) / Mussoorie (Uttarakhand)

PAYMENT TERMS/ DEDUCTIONS FOR DELAY/DEFAULT AND OTHER CONDITIONS-

The successful bidder shall sign the Service Level Agreement (SLA) as generated by the GeM portal (Annexure A- Copy enclosed) and all conditions related to payment terms, deductions for delays, defaults and other conditions mentioned in the SLA for the Empanelment of Local Chemist shall be applicable.


डॉ. य.एस. वरुण कृष्ण रेड्डी / Dr. YS Manoj Krishna Reddy
एम.बी.बी.एस., एम.एल., एम.डी. (एन.बी.बी.एस.) / M.B.B.S., M.S., General Surgeon
सिद्धिचरण अस्पताल / Medical Officer
लाल महानंद शास्त्री राष्ट्रीय प्रशासन अकादमी
LBS National Academy of Administration
भारत सरकार / Government of India
मुसोरी (उत्तराखण्ड) / Mussoorie (Uttarakhand)


डॉ. मयंक बडोला / Dr. Mavank Badola
सिद्धि चिन्मिता अस्पताल / Senior Medical Officer MBBS, M.D.
लाल महानंद शास्त्री राष्ट्रीय प्रशासन अकादमी
LBS National Academy of Administration
भारत सरकार / Government of India
मुसोरी (उत्तराखण्ड) / Mussoorie (Uttarakhand)


DISPENSARY,
Lal Bahadur Shastri Academy, at Administrative,
'Charleville' MUSSOORIE.

DATED:.....

NON-CONVICTION CERTIFICATE

This is to certify that M/s ----- Situated at. ----- has been licensee under Drugs and Cosmetics Act 1940 and rules there under. They are holding valid wholesale drug license bearing no. on form ----- & form ----- which are valid up to ----- granted and issued by this department under the provisions of Drugs & Cosmetics Act 1940 and that said firm has not been convicted by any court of the law in -----for violations of provision of drug and cosmetics act 1940 and rules there under.

This certificate is issued on the request by the firm vide latter dated ----- - for the purpose of submitting the same to the Govt Department /tender. This certificate is valid for 06 months from the date of issue.

DRUGS LICENCING AUROTHIRY

Deepals
DISPENSARY
Sunder Shastri Academy
Dehradun - 248001

[Signature]
डॉ. वसंत कृष्ण बोडो / Dr. VS Vansri Krishna Bodo
ज्योतिष, एम.बी.बी.एस. (M.B.B.S. B.S. General Surgery)
भारत शास्त्री राष्ट्रीय प्रशासन अकादमी
LBS National Academy of Administration
भारत सरकार / Government of India
मिर्जापुर (उत्तराखण्ड) / Mirzapur (Uttarakhand)

[Signature]
डॉ. मयंक बडोला / Dr. Mayank Badola
ज्योतिष चिकित्सा अधिकारी / Senior Medical Officer MBBS, M.C.
लाल बहादूर शास्त्री राष्ट्रीय प्रशासन अकादमी
LBS National Academy of Administration
भारत सरकार / Government of India
मिर्जापुर (उत्तराखण्ड) / Mirzapur (Uttarakhand)

Date: / /

INTEGRITY PACT

This Integrity Pact is made between Lal Bahadur Shastri National Academy of Administration (LBSNAA) and [] for the Supply of branded medicines by Authorised local chemist.

LBSNAA commits to ensuring transparency and fairness in the procurement process. The Bidder hereby undertakes to:

Avoid Corrupt Practices

Refrain from offering, giving, receiving, or soliciting any item of value to influence the actions of public officials during the bidding process or contract execution.

Prohibit Collusion

Abstain from colluding with other bidders, including engaging in price fixing, bid rigging, or market allocation, to maintain the integrity and competitiveness of the bidding process.

Avoid Intermediaries and Undisclosed Payments

Participate directly in the bidding process without involving intermediaries such as agents or brokers. Any legitimate business arrangements or partnerships relevant to the supply of Water Bottle shall be transparently disclosed in the bid documents.

Maintain Confidentiality

Protect and maintain the confidentiality of all tender-related information. The Bidder shall not disclose any bid details or LBSNAA's confidential information for any purpose other than preparing and submitting the bid.

Accept Consequences for Violations

Acknowledge that any breach of this pact may lead to disqualification from the tender process, termination of the contract if awarded, and imposition of penalties as deemed appropriate by LBSNAA.

A committee constituted by LBSNAA will oversee compliance with this Integrity Pact, if required.

This Pact shall remain valid from the date of signing until twelve (12) months after the final payment under the awarded contract.

Signed by Bidder/Contractor (Name, Designation, and Signature with Official Stamp)

Note: This Annexure must be printed on the official letterhead of the firm/bidder.

Acceptance

DISPENSARY

DR. V.S. VIKRAM KRISHNA RAO
Senior Medical Officer (S.M.O.)
LBSNAA, Mussorie (Uttarakhand)

Handwritten signature of Dr. Mayank Badola

Dr. Mayank Badola / Dr. Mayank Badola
Senior Medical Officer (S.M.O.)
LBSNAA, Mussorie (Uttarakhand)



Service Level Agreement and Packages

LOCAL CHEMIST EMPANELMENT SERVICE

Special Terms and Conditions

For

Local Chemist Empanelment Service

This Agreement represents Special Terms and Conditions (STC) and Service Level Agreement (SLA) between the Buyer and the Service Provider. The purpose of this Agreement is to facilitate rendering of service "**Local Chemist Empanelment Service**" from the Buyer's premises, or any other premises as designated by the Buyer. This Agreement outlines the scope of work, obligations of both the Buyer and the Service Provider, special terms and conditions related to the service delivery and payment of services for mutual understanding of the stakeholders. The Agreement remains valid until the completion of scope of services or end of contractual duration (whichever is earlier) unless either superseded by a revised Agreement mutually entered by the stakeholders or terminated by either of the parties thereof.

The Services contracts placed through GeM shall be governed by following set of Terms and Conditions:

1. General Terms and Conditions ("GTC").
2. Service Specific Special Terms and Conditions ("STC") of the Services contracts which shall include the Service Level Agreement (SLA) for the service.
3. BID / Reverse Auction specific Additional Terms and Conditions ("ATC") as specified by the Buyer.

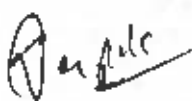
The above terms and conditions are in reverse order of precedence i.e. ATC supersedes Service specific STC which supersedes GTC, whenever there are any conflicting provisions. The above set of terms and conditions along with scope of work and service level agreement as enumerated in the document shall be construed to be part of the Contract/Agreement between the Buyer and the Service Provider.

1. Objectives And Goals


The objective of this Agreement/Contract is to ensure that all the commitments and obligations are in place to ensure consistent delivery of services to the Buyer by the Service Provider. The goals of this Agreement are to:

1. Provide clear reference to service ownership, accountability, roles and responsibilities of both parties.
2. Present a clear, concise and measurable description of services offered to the Buyer.

https://mkp.gem.gov.in/services#/browse/services_home_heal_loc/open


DISPENSARY,
 Lal Bahadur Shastri Academy of Administration,
 Mussouri.


 Dr. YS Vanshi Krishna Rishi
 MBBS, B.S. General Form
 Medical Officer
 National Academy of Administration,
 Mussouri, Government of India


 मयंक बडोला / Dr. Mayank Badola
 Senior Medical Officer MBBS, M.D
 लाल बहादुर शास्त्री, राष्ट्रीय प्रशासन अकादमी
 LBS National Academy of Administration
 भारत सरकार / Government of India
 मुसोरी (उत्तराखण्ड) / Mussouri (Uttarakhand)

3. Establish terms and conditions for all the involved stakeholders, it also includes the actions to be taken in case of failure to comply with conditions specified.
4. To ensure that both the parties understand the consequences in case of termination of services due to any of the stated reasons.

The Agreement/Contract will act as a reference document that both the parties have understood the terms and conditions and have agreed to comply by the same. The Agreement can also be amended by the Buyer and the Service Provider with mutual consent.

1. Parties to the Agreement

The main stakeholders associated with this Agreement are below-

1. **Buyer:** Buyer is responsible to provide clear instructions, approvals and timely payments for the services availed
2. **Service Provider:** Service Provider is responsible to provide all the required services in timely manner. The Service Provider may also include the Service Provider, any authorized agents, permissible assignees, successors and nominees as described in the agreement.

The responsibilities and obligations of the stakeholders have been outlined in this Agreement. The Agreement also encompasses service level/ deductions in case of non-adherence to the defined terms and conditions.

1. Scope of Services

The empanelled chemist will day to day/emergency supply the drugs/medicines, dressings and surgical consumables at the agreed "Discount on MRP (%)" in the stipulated time against the indents issued by the Buyer store to which the chemist is attached.

Shop & Establishment Registration:

The service provider must possess a valid Shop & Establishment Registration issued under the applicable state law enacted under the Shops and Establishments Act.

In case the establishment is **exempted from obtaining Shop & Establishment registration under the applicable state law**, the service provider shall submit:

1. **A self-declaration/undertaking stating the exemption**, and
2. **Supporting documents** such as valid **Trade License or Local authority registration / Proof of business premises**

1. Terms and Conditions

5.1 Buyers' Obligations

1. The Buyer, through the process of bid scrutiny and bid evaluation will determine to its satisfaction whether the Service Provider, whose bid has been determined as successful evaluated responsive bid is eligible, qualified and capable in all respects to perform the contract satisfactorily. If, there is more than one schedule of requirement, then, such determination will be made separately for each schedule.

https://mkp.gem.gov.in/services#/browse/services_home_heal_loca/open

Q. Sene
DISPENSARY,
 LBS Founder School, Academy of Administration
 Mussorie, Uttarakhand

Dr. YS Vamsi Krishna Reddy
 M.B.B.S., M.S., General Surgeon
 Medical Officer
 LBS National Academy of Administration
 Government of India
 Mussorie, Uttarakhand

Dr. Mayank Badola
 Senior Medical Officer (M.B.B.S., M.D.)
 LBS National Academy of Administration
 Mussorie, Uttarakhand

2. The Service Providers are registered on GeM based on self-declaration of valid Drug License. However, Buyers must check and validate the details at their end for all applicable licenses and certifications e.g., validity and authenticity/genuineness of drug license, product certification, manufacturer certification/licenses, test reports etc.
- Buyer shall depute one team member for smooth coordination with the Service Provider.
 1. Buyer shall communicate their requirement such as day to day/emergency drugs/medicine, dressings and surgical consumables and intimate the Service Provider in timely manner.
 2. Buyer shall ensure to clear the invoices raised by the Service Provider and timely payments be made as per the terms and conditions of the contract.


5.2 Service Provider's Obligations

1. The Service Provider is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of bid.
 2. The Service Provider shall not sublet transfer or assign the contract or any part thereof without the written permission of the Buyer. In the event of the Service Provider contravening this condition, the Buyer shall be entitled to place the contract elsewhere on the contractors account at his own risk and the Service Provider shall be liable for any loss or damage which the Buyer, may sustain in consequence or arising out of such replacing of the contract.
- The Service Provider shall always maintain sufficient stock of the standard quality of medicines to avoid inconvenience to Buyer.
 1. The Service Provider shall indicate Batch number, Name of manufacturer and Expiry date on indents at the time of supply.
 2. The empanelled chemist shall supply the drugs, dressings and surgical consumables at the agreed "Discount on MRP (%)" in the stipulated time against the indents issued by the hospital/medical establishment/store to which the chemist is attached.
 3. The Service Provider should be Registered under Shops and Establishment Act/ Indian Partnership Act 1932 / Companies Act 1956.
 - All mandatory licenses shall be valid during the contract period.
 - The Service Provider must hold a valid license issued by Drug Controller Authority of the State for running the chemist shop/establishment. The successful Service Provider will further ensure that their Licenses remain valid till the end of the contract period.
 1. All Provision of Drug & Cosmetic act 1940 as amended till date and rules made there under will always be applicable on Service Provider.
 2. The Service Provider should have Non-conviction Certificate from the State Drug Controller and must be complied by the Service Provider as specified by Buyer. The Non-Conviction Certificate should be dated not more than 6 months prior to date of publishing of Bid.
 3. Life Period: The shelf life of drugs/items supplied should not have passed more than half of shelf life from the date of manufacturing at the time of supply.
 - Packing: The packaging should be done in compliance with legal metrology act and/ or legal compliances required, giving such legible details like expiry, date of manufacture, manufacturer details, batch No. Etc.

https://mkp.gem.gov.in/services#/browse/services_home_heal_localopen

Dispensary
DISPENSARY.
 All Banadar Shastri Academy, of Administration
 'Charlotte' M.L.S.

Dr. YS Vamsi Krishna Reddy,
 M.B.B.S., U.S., General Surgeon
 Medical Officer
 National Academy of Administration
 Government of India


 Dr. Jayvank Badola
 Senior Medical Officer MBBS M.D.
 National Academy of Administration
 Government of India

Supplies are required to be made in original packing of manufacturer and in only available packing at recommended temperature range (cold chain to be maintained in transit), for the total quantity demanded for any particular medicine/drugs, on any particular day.

- Delivery of supplies: Date and time for delivery of stores shall be deemed as the essence of this contract and must be complied by the Service Provider as specified by Buyer. If there be delay or refusal by local chemist(s), in which case the hospital can make alternative procurement at risk and expenses of the empanelled chemist(s) which means the purchase will be done from the chemist available in open market and the excess money paid will be deducted from the bills of chemist(s) empanelled.
- Quality of Medicines/drugs, dressings and surgical consumables: The medicines/drugs, dressings and surgical consumables to be supplied will be of standard quality and must be complied by the Service Provider as specified by Buyer. In case, it is found that any medicine/drugs have expired, or is sub-standard or spurious supplied by Service Provider, Buyer shall also have the right to take appropriate legal actions. If for any unavoidable reasons beyond control, it is not possible for Service Provider to immediately supply the medicines and the hospital is compelled to procure the same from other Service Provider (Local Chemist), extra expenditure on this account will be recovered from subsequent bill(s)/performance security deposit.

6.Payment Terms and Conditions

- Payment shall be made once the Service Provider submits the invoice online on GeM portal along with other relevant documents and after generation of Service Delivery Acceptance Certificate (SDAC) by consignee for the submitted invoice.
- All deductions (if applicable) will be accounted/deducted during SDAC generation before making the payments. Payment will be made through bank transfer only and in no circumstance, payment shall be made through cash/ cheque payment.

7.Deductions / LD

7.1. If the Service Provider fails to deliver any or all the Service(s) or perform the services within the period specified in this Agreement, the Buyer shall without prejudice to its other rights and remedies under and in accordance with the Agreement, levy Liquidated Damages (LD) from the payments, which are due to the Service Provider.

7.2. Deductions shall be levied on the Service Provider, for the violation of the Service Level Agreement of the Agreement as mentioned below:

S.No	Description	Deduction
1	In case of non-supply as per Buyer requirement	0.5 % of billed amount imposed for each of such incidence

Handwritten signature: *Dr. Mayank Gadola*

Official Stamp: **LBS National Academy of Administration**, Mussorie (Uttarakhand)

Text: **Dr. Mayank Gadola**, Senior Medical Officer MBBS, M.A., LBS National Academy of Administration, भारत सरकार / Government of India, Mussorie (Uttarakhand)

2	Delayed Supply as per Buyer requirement	0.5 % of billed amount imposed for each of such incidence
3	Partial delivery as per Buyer requirement	0.5 % of billed amount imposed for each of such incidence
4	Brand substitution without prior approval	0.5 % of billed amount imposed for each of such incidence

- The overall deductions/ LD will be capped at 10% of the Contract value.
- The amount of deductions / LD may be adjusted or set of against any sum payable to the Service Provider under this Agreement with the Buyer.
- All statutory variations leading to increase in the cost of the Contract will be debited to the Buyer's accounts.

1. Termination of Agreement

The Agreement shall come to an end either on completion of the Contract Period or shall be terminated for the following reasons:

8.1 Mutual consent: The contract may be terminated based on mutual consent in case the services are no longer required. Termination based on mutual consent will not attract any deductions or shall not be liable for any extra payments other than payment of invoices raised till the time of termination including notice period.

8.2 Breach of contractual obligations: The Buyer shall have the right to terminate the Contract effective immediately by giving written notice of 30 days to the Service Provider, if the Service Provider breaches a material provision of this Contract where that breach is not capable of remedy; or if the Service Provider breaches any provision of this Contract and fails to remedy the breach within 14 (fourteen)days after receiving notice requiring it to do so.

8.3 Breach of SLAs

The contract may also be terminated by the Buyer if the cumulative deductions / LD rise to 10% of the Contract value.

However, termination of this Contract shall not affect any accrued rights or remedies of either party.

8.4 Notwithstanding any other provision, the Buyer may terminate this Agreement/ Contract immediately upon written notice if: (a) Service Provider or its personnel/agents commit acts/omissions endangering child safety (including POCSO non-compliance); (b) credible allegations or reports of abuse, exploitation, harassment, or improper handling, reporting, or documentation of disclosures, complaints, or incidents involving children arise; (c) any criminal investigation is initiated against Service Provider/its personnel related to the services under this Agreement. Such termination shall be without prejudice to the Buyer's rights under this Agreement or any other law, including filing criminal complaints or pursuing civil/criminal remedies against the Service Provider or its agents/personnel.

Dr. YS Varad Krishna Reddy
 नरसैय्युडु, एम.बी.बी.एस. यू.एस. जनरल फार्मास्यूटिकल्स प्राइवेट लिमिटेड / M.B.B.S., U.S. General Surgeon
 डिस्पेंसरी / Dispensary
 1, 2/5 National Academy of Administration
 भारत सरकार / Government of India

Dr. Mayank Badola
 जे. मयंक बडोला / Dr. Mayank Badola
 सेंसर चिकित्सा अधिकारी / Senior Medical Officer MBBS, M.D.
 नवल बहादुर शास्त्री राष्ट्रीय प्रशासन अकादमी
 LBS National Academy of Administration
 भारत सरकार / Government of India

1. Service Formula

Total Cost = (Estimated Total Procurement Value without discount (INR) - (Estimated Total Procurement Value without discount (INR) * Discount on MRP (in Percentage)/100))

*****End of Document*****



Deepak

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(Deepak Mandamwal)
DISPENSARY,
Lal Bahadur Shastri Academy of Administration,
'Charleville' MUSSOORIE

**Additional part of ATC for Tender Document for Implement of Authorised Local
Chemist (ALC) empanelment Service**

- The firm must submit audited balance sheet and profit & Loss statement of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23 to support past turnover requirements. Any other CA certificate will not be accepted.
- The firm must not have reported a net loss in any of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23, and its net worth must have remained positive as per the audited financial statements for each of the last three financial years.
- **Experience Criteria:** The firm shall submit copies of CRAC (in case of GeM orders) or Material Receipt Certificates, along with the corresponding work orders, as documentary evidence in support of the required work experience for the financial years FY 2024-25, 2023-24 and 2022-23.

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	16-06-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	16-06-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Personnel Public Grievances And Pensions
विभाग का नाम/Department Name	Department Of Personnel And Training
संगठन का नाम/Organisation Name	Lal Bahadur Shastri National Academy Of Administration (Ib)
कार्यालय का नाम/Office Name	Lal Bahdur Shastri National Academy Of Administration
कुल मात्रा/Total Quantity	4708
वस्तु श्रेणी /Item Category	Tracksuit (V2) (Q3) , T-Shirt (V3) (Q3)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	20 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)/OEM Average Turnover (Last 3 Years)	25 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certif (Requested in ATC),OEM Authorization Certificate,OEM Annu Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन /Past Performance	80 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Tracksuit (V2)
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
अनुमानित बिड मूल्य / Estimated Bid Value	4028032
मूल्यांकन पद्धति/Evaluation Method	Item wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers available upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50
सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of multiple bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to be

as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the local value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated on-line through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be a manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible to avail purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. The Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer to OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
08-06-2026 11:00:00	<p>Topic: Pre Bid meeting for Tracksuit and Tshirt Time: Jun 8, 2026 11:30 AM India Join Zoom Meeting https://zoom.us/j/92386379972?pwd=QbZPFbLT0TbkEZqXfkzGriLbN2Fp6I.1</p> <p>Meeting chat link https://zoom.us/jc/92386379972</p> <p>Meeting ID: 923 8637 9972 Passcode: 920750</p>

मूल्यांकन विधि(मदवार मूल्यांकन विधि) / Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedule wise and the determination of L1 will be done separately for each schedule. The list of item-consignee combination covered under each schedule are as under:

मूल्यांकन अनुसूचियां / Evaluation Schedules	अनुमानित मूल्य / Estimated Value	वस्तु/श्रेणी / Item/Category	मात्रा / Quantity
Schedule 1	2736000	Tracksuit (v2)	1824
Schedule 2	1292032	T-shirt (v3)	2884

Tracksuit (V2) (1824 set)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Conte required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirements (Allowed Values)
Utility	Product in a set	Jacket (Upper) and track Pant (Lower)
	Utility/Usage	Male, Female, Unisex, Kids
Technical Specification	Primay Material	Cotton, Polyester, Polycotton Blend, Cotton Fleece, Pc Fleece, Nylon Spandex, Velour, Velvet, Microfiber Polyester, Polyester Tricot, Recycle polyster
	GSM of primary fabric (Grams per Square Meter)	180-260 GSM
Jacket (Upper)	With hood	No
Size and Measurements	Size	XS, S, M, L, XL, XXL, XXXL, 20, 22, 24, 26, 28, 30, 32

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	डिलीवरी अनुसूची /Delivery Schedule अन् प्रारम्भ होने की तारीख से दिनों की संख्या /((In number of days from contract s days)		
1	ARVIND GOYAL	248179,Lal Bahadur Shastri National Academy of Administration,Mussoorie,Uttarakh and	मात्रा /Quantity	प्रारंभ होने की तारीख से डिलीवरी /Delivery to start after	डिलीवरी पूरी कर ली : /Delivery be comple by
			912	15	21
			912	30	45

T-Shirt (V3) (2884 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Conte required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Utility and Types	Utility (Used by)	Unisex, Men, Women
	Type of Neck	Polo shirts
	Type of Sleeve	Half Sleeve, Full Sleeve
Dimensions	Size (As per International letter size) (May kindly refer to the size chart in STC for sizing guidance)	XS, S, M, L, XL, XXL, XXXL
Material	Primary Fiber material (It is requested to choose the Primary Fiber of the base fabric)	Cotton
	Mass of Material (gram per square mtr) (Tolerance- ± 5%)	Premium Weighted - 160 GSM to 200 GSM
Color / Design	Logo design	Not Applicable, Printed, Embroidered, Patched

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	डिलीवरी अनुसूची /Delivery Schedule अन् प्रारम्भ होने की तारीख से दिनों की संख्या /((In number of days from contract s days)		
			मात्रा /Quantity	प्रारंभ होने की तारीख से डिलीवरी /Delivery to start after	डिलीवरी पूरी कर ली /Delivery be complete by
1	ARVIND GOYAL	248179,Lal Bahadur Shastri National Academy of Administration,Mussoorie,Uttarakh and			
			1442	15	21
			1442	30	45

Special terms and conditions-Version:1 effective from 30-03-2026 for category Tracksuit (V2)

1.

Male Size Chart (in cm) Tolerance → ±2 cm

Size Chest Waist Hip Jacket Length Sleeve Length Lower Length

XS	86-91	71-76	86-91	64-66	58-60	96-98
S	91-96	76-81	91-96	66-68	60-62	98-100
M	96-101	81-86	96-101	68-70	62-64	100-102
L	101-106	86-91	101-106	70-72	64-66	102-104
XL	106-111	91-96	106-111	72-74	66-68	104-106
XXL	111-116	96-101	111-116	74-76	68-70	106-108
XXXL	116-121	101-106	116-121	76-78	70-72	108-110

Female Size Chart (in cm) Tolerance → ±2 cm

Size	Bust	Waist	Hip	Jacket Length	Sleeve Length	Lower Length
XS	81-86	66-71	86-91	60-62	56-58	94-96
S	86-91	71-76	91-96	62-64	58-60	96-98
M	91-96	76-81	96-101	64-66	60-62	98-100
L	96-101	81-86	101-106	66-68	62-64	100-102
XL	101-106	86-91	106-111	68-70	64-66	102-104
XXL	106-111	91-96	111-116	70-72	66-68	104-106

3. Unisex Size Chart (in cm) Tolerance → ±2 cm

Size	Chest	Waist	Hip	Height Range (cm)
XS	86-91	71-76	86-91	155-160
S	91-96	76-81	91-96	160-165
M	96-101	81-86	96-101	165-170
L	101-106	86-91	101-106	170-175
XL	106-111	91-96	106-111	175-180
XXL	111-116	96-101	111-116	180-185
XXXL	116-121	101-106	116-121	185-190

Kids Size Chart (Age-based, in cm) Tolerance → ±2 cm

Size	Age	Chest	Waist	Height
20	2-3 yrs	52-54	50-52	90-98
22	3-4 yrs	54-56	52-54	98-104
24	5-6 yrs	56-60	54-56	104-116
26	7-8 yrs	60-64	56-58	116-128
28	9-10 yrs	64-68	58-60	128-140
30	11-12 yrs	68-72	60-64	140-152
32	13-14 yrs	72-76	64-68	152-164

Special terms and conditions-Version:1 effective from 02-12-2025 for category T-Shirt (V3)

1.

T-Shirt Size Chart (India)

Men's T-Shirts

Size	Chest (inches)	Length (inches)	Shoulder (inches)
S	36-38	26	16.5-17
M	38-40	27	17-18
L	40-42	28	18-19
XL	42-44	29	19-20
XXL	44-46	30	20-21
3XL	46-48	31	21-22

Women's T-Shirts

Size	Bust (inches)	Waist (inches)	Length (inches)	Shoulder (inches)
XS	30-32	26-28	22-23	13-14
S	32-34	28-30	23-24	14-15
M	34-36	30-32	24-25	15-16
L	36-38	32-34	25-26	16-17
XL	38-40	34-36	26-27	17-18
XXL	40-42	36-38	27-28	18-19

Boys' T-Shirts (Age Group 3-16 years)

Age	Chest (inches)	Length (inches)
3-4 Y	22-24	15-16
5-6 Y	24-26	17-18
7-8 Y	26-28	19-20
9-10 Y	28-30	21-22
11-12 Y	30-32	23-24
13-14 Y	32-34	25-26
15-16 Y	34-36	26-27

Girls' T-Shirts (Age Group 3-16 years)

Age	Chest (inches)	Waist (inches)	Length (inches)
3-4 Y	22-23	20-21	15-16
5-6 Y	24-25	21-22	17-18
7-8 Y	26-27	22-23	19-20
9-10 Y	28-29	23-24	21-22
11-12 Y	30-31	24-25	23-24
13-14 Y	32-33	25-26	25-26
15-16 Y	34-35	26-27	26-27

Unisex T-Shirts

Generally based on Men's fit, but it's universal.

Size	Chest (inches)	Length (inches)	Shoulder (inches)
XS	34-36	25	16
S	36-38	26	17
M	38-40	27	18
L	40-42	28	19
XL	42-44	29	20
XXL	44-46	30	21

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rate. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceeding should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regard. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clauses are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice of intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the same may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this they can raise their representation against the same by using the Representation window provided in the bid details

in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and a Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Rest of the world, procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this shall be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

ATC for Tender Document for Procurement of Track Suits and T-Shirts

1. Eligibility Criteria

- The bidder must be a:
 - i. Garment/apparel/sportswear manufacturer registered under the Indian Companies Act, 1956, or the Partnership Act, 1932, and must have a registered office in India.
 - ii. or an Authorised Dealer of the same (must be supported by a Letter of Authorization (LOA)).
- The bidder must not be blacklisted by any Central Government, State Government, PSU, or any Government body as on date of bidding. A self-declaration certificate must be submitted (**Annexure-IV**).
- The bidder must be submitted a self-declaration certificate of Integrity Pact as per prescribed format at **Annexure-VI**.
- The firm must submit audited balance sheet and profit & Loss statement of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23 to support past turnover requirements. Any other CA certificate will not be accepted.
- The firm must not have reported a net loss in any of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23, and its net worth must have remained positive as per the audited financial statements for each of the last three financial years.
- **Experience Criteria:** The firm shall submit copies of CRAC (in case of GeM orders) or Material Receipt Certificates, along with the corresponding work orders, as documentary evidence in support of the required work experience for the financial years i.e. FY 2024-25, 2023-24 and 2022-23.
- Bids must be supported by a Bid Securing Declaration in lieu of Earnest Money Deposit (EMD) as per prescribed format at **Annexure-VII**.
- The bidder shall ensure strict compliance with the **Technical Specifications** provided in **Annexure-I**, the **Size Chart** in **Annexure-II**, the **Quantity requirements** in **Annexure-III**, and the approved **Designs** in **Annexure-V**. The items offered by the bidder must conform to the prescribed specifications, dimensions, quality standards, and design requirements mentioned in the respective annexures.

2. Terms and Conditions

- **Sample Inspection:** The Academy has prescribed reference sample for each item to be procured. These samples will be available for inspection by bidders. They may visit LBSNAA during working hours on any working day (Monday-Friday) **before** submitting their bids to examine the samples. The L-1 bidder shall ensure that the supplied items are exactly as per the approved sample of the Academy. Any divergence whatsoever from the approved sample in respect of design, colour, fabric, fit, stitching, specifications or quality standards shall not be accepted and the consignment shall be rejected at the risk and cost of the supplier.
- **Sample Submission:** The L-1 bidder must submit a sample of each item within one week of receiving the purchase order. This sample would be checked to match with the specifications/design mentioned in the tender documents as well as with the Academy's reference samples. Any modifications (arising out of deviation from specification/reference sample) suggested by the Academy must be duly incorporated. All costs associated with this initial approval of samples shall be borne by the bidder.
- The L1 bidder shall proceed with bulk manufacturing only after approval of the samples by LBSNAA. The delivery timelines shall be counted from the date on which LBSNAA conveys its approval of the samples. The supplied goods must be identical to the sample submitted by the L-1 vendor and approved by the Academy in respect of design, colour, fabric, specifications, stitching and overall quality. Any deviation shall be liable for rejection.
- **Delivery:** Goods must be delivered within 30 days from the date of approval of samples by the Academy.
- **Penalty Clause:**
 - Delay in delivery will attract a penalty of ₹1,000 per day, subject to a maximum of 10% of the order value.
 - Defective items must be replaced within a week.
 - If 5% or more of the delivered items are found defective, a penalty of ₹50,000 might be imposed and the contract may be cancelled.

- **Testing:** Items supplied by the L-1 bidder may be sent to a quality testing laboratory to verify compliance with specified parameters.
- **Pricing:** The quoted rates must include all applicable taxes and freight charges/insurance with delivery to LBSNAA, Mussoorie, Uttarakhand.
- The Manufacturer (L1 Bidder) must provide necessary manpower/machinery at LBSNAA to undertake alterations/ minor rectifications of delivered goods for up to 7 days from delivery of goods.

3. Trademark and Logo Use Clause

1. Ownership of Logo and Trademark

The Supplier acknowledges that all rights, title, and interest in and to the logo and trademark(s) provided or specified by the LBSNAA remain the exclusive property of LBSNAA. The Supplier shall not claim any ownership or rights in the LBSNAA Logo/trademark except as expressly permitted under this Agreement.

2. Permitted Use

The Supplier is granted a non-exclusive, non-transferable, revocable license to use the LBSNAA Mark(s) solely for the purpose of manufacturing, supplying, and delivering the goods to LBSNAA. The Supplier shall use the LBSNAA Mark/Logo strictly in accordance with the specifications, quality standards, and branding guidelines provided by GOI, and only in connection with goods supplied under this contract.

3. Restrictions on Use

3.1) The Supplier shall not use the LBSNAA logo/Mark(s) for any goods or services other than those specified in this contract.

3.2) The Supplier shall not use the LBSNAA logo/Mark(s) outside the territory of India unless expressly authorized in writing by LBSNAA.

3.3) The Supplier shall not modify, alter, or misuse the LBSNAA logo/Mark(s) in any manner that may dilute, tarnish, or otherwise adversely affect the goodwill associated with the GOI Mark(s)

Annexure I

Technical Specifications

1.1 Track Suits (Lycra/Spandex) For Design I, II, III & IV

- **Fabric:** Interlock, Poly Hybrid Spandex, 88% Polyester, 12% Spandex, approx. 260 GSM.
- **Design:** Full-zip jacket with high collar, two zippered side pockets, elastic cuffs and hem, high-quality durable zippers.
- **Pants:** Regular Fit, Elastic waistband with drawstring, two side zip pockets, reinforced knee and seat areas.
- **Performance:** Breathable, moisture-wicking & durable.
- **Branding:** Academy logo on the front left side; Embroidered Logo has to be stitched to the garment. Academy name embroidered.
- **Reflective Elements:** Reflective strips or logos for low-light visibility.
- Track suit pics are attached at **Annexure- V**
- **Quantity: as per Annexure-III**

NOTE:

- For **Design-I**, 40% of total quantity (mentioned in Annexure-III) to be as per female size specification.
- For **Design III and Design IV**, the tracksuit jacket shall have breathable inner mesh lining to provide improved air circulation, sweat management and wearing comfort.

1.2 Track Suits (Fleece)

For Design V

- **Fabric:** 3 Thread Brushed Fleece Blend
- **Composition:** 85% Cotton/15% Poly, Yarn Count:30's Combed Yarn, 320 GSM
- **Design:** Full-zip jacket with high collar, two zippered side pockets, elastic cuffs and hem, high-quality durable zippers.

- **Pants:** Elastic waistband with drawstring, two side zip pockets, reinforced knee and seat areas.
- **Performance:** Breathable, moisture-wicking & durable.
- **Branding:** Academy logo on the front left side; Embroidered Logo has to be stitched to the garment. Academy name embroidered.
- **Reflective Elements:** Reflective strips or logos for low-light visibility.
- Track suits pics are attached at **Annexure- V**

1.3 T-Shirts

- **Fabric:** Single Pique, 80% Cotton, 20% Polyester.
- **Features:** Moisture-wicking, breathable, athletic fit, flatlock seams.
- **Design:** Collar, Raglan sleeves for better motion range.
- **Additional:** Odour control with antimicrobial treatment.
- **T-Shirt pics are attached at Annexure- V**
- **Quantity: as per Annexure-III**

1.4 House T-Shirts

- **Colours:** Green, Blue, Red, Yellow.
- **Specifications:** Same as regular T-shirts.
- **House T-Shirt pics are attached at Annexure- V**
- **Quantity: as per Annexure-III**

Annexure II

SIZE CHART FOR TRACKSUIT

MALE

Product Label	XS	S	M	L	XL	2XL	3XL
Chest	82 - 87 cm	88 - 94 cm	95 - 102 cm	103 - 111cm	112 - 121cm	122 - 132 cm	133 - 144 cm
Waist	71 - 75 cm	76 - 82 cm	83 - 90 cm	91 - 99 cm	100 – 109cm	110 - 121 cm	122 - 134 cm
Hip	82 - 86 cm	87 - 93 cm	94 - 101 cm	102 - 110cm	111 – 119cm	120 - 128 cm	129 - 138 cm
Inseam	81 cm	81.5 cm	82 cm	82.5 cm	83cm	82.5cm	82 cm

FEMALE

Product Label	2XS	XS	S	M	L	XL	2XL
Bust	73 - 76cm	77 – 82 cm	83 – 88 cm	89 – 94 cm	95 – 101 cm	102 - 109cm	110 – 118 cm
Waist	57 - 60cm	61 - 66cm	67 - 72cm	73 - 78cm	79 - 85cm	86 - 94cm	95- 104cm
Hip	82 – 85 cm	86 - 91cm	92 – 97 cm	98 – 103 cm	104 -110 cm	111 – 117 cm	118 – 125 cm
Inseam	77.5 cm	78 cm	78.5 cm	79 cm	79.5 cm	80 cm	80.5 cm

SIZE CHART FOR T-SHIRT

MALE

Product Label	XS	S	M	L	XL	2XL	3XL
Chest	83 - 86 cm	87 - 92 cm	93 - 100 cm	101 - 108 cm	109 - 118 cm	119 - 130 cm	131 - 142 cm
Waist	71 - 74 cm	75 - 80 cm	81 - 88 cm	89 - 96 cm	97 - 106 cm	107 - 119 cm	120 - 132 cm
Hip	82 - 85 cm	86 - 91 cm	92 - 99 cm	100 - 107 cm	108 - 116 cm	117 - 125 cm	126 - 135 cm

FEMALE

Product Label	2XS	XS	S	M	L	XL	2XL
Bust	73 - 76cm	77 - 82cm	83 - 88cm	89 - 94cm	95 - 101cm	102 - 109cm	110 - 118cm
Waist	57 - 60cm	61 - 66cm	67 - 72cm	73 - 78cm	79 - 85cm	86 - 94cm	95- 104cm
Hip	82 - 85cm	86 - 91cm	92 - 97cm	98 - 103cm	104 - 110cm	111 - 117cm	118 - 125cm

1.2 Additional Requirements

- **Packaging:** Each item must be individually packed in a reusable zippered pouch or polybag.
- **Labels:** Internal garment labels with size, care instructions, fabric composition, and country of origin.
- **Compliance:** Garments must comply with industry standards and certifications.
- **Warranty:** 12 months against manufacturing defects.

Annexure III

Quantity

S. No.	Item name	Quantity	Pictures attached for reference purpose only. Design may vary (Detailed specification in Annexure-I)
1.	Track Suit	Qty- 864 for Male and 576 for Female TOTAL=1440	Design-1
2.	Track Suit	Qty- 140 (Unisex)	Design-2
3.	Track Suit	Qty- 44 (Unisex)	Design-3
4.	Track Suit	Qty- 60 (Unisex)	Design-4
5.	Track Suit	Qty- 140 (Unisex)	Design-5 Fleece Type
6.	T-Shirt	Qty-1480 (Unisex)	Design-6
7.	T-Shirt	Qty- 104 (Unisex)	Design-7
8.	T-Shirt	Qty- 80 (Unisex)	Design-8
9.	T-Shirt	Qty – 500 (Unisex)	Design-9
10.	House Wise T-Shirt	Qty- 720 @ 180 each colour (Green, Blue, Red and Yellow)	Design-10

Note: The size-wise requirement for each design will be intimated separately at a later stage.

Declaration

Declaration of Non-Blacklisting

(To be submitted on the company's letterhead)

Date: _____

To
The Director,
Lal Bahadur Shastri National Academy of Administration,
Mussoorie, District: Dehradun,
Uttarakhand – 248179

Subject: Declaration of Non-Blacklisting

Tender Reference No.: _____

Name of Work/Tender: _____

Dear Sir,

We hereby declare that our firm/company is not blacklisted as on date of bidding by any Central Government, State Government, Public Sector Undertaking (PSU), or any regulatory authority in India or abroad for any fraudulent activities.

We further affirm that if at any point this declaration is found to be false or misleading, appropriate action as deemed fit by the Lal Bahadur Shastri National Academy of Administration may be initiated against our firm/company.

Yours faithfully,

(Signature of the Authorized Signatory with Official Seal)

Name: _____

Designation: _____

Contact Details: _____

Tracksuits

Design - 01 (Black and Grey)



Tracksuits

Design - 02 (Black and Charcoal)



Tracksuits

Design - 3 (Maroon and Beige)



Tracksuits

Design - 4 (Blue and White)



Tracksuits

Design – 05 (Fleece Type)

(Dark Blue and Grey)



T-Shirt Collar

Design-6 (Light Grey)



T-Shirt Collar

Design-7 (Charcoal Grey)



T-Shirt Collar

Design-8 (Sea Green -Aqua)



T-Shirt Collar

Design-9 (Royal Blue)






Design-10









House T- shirt with Collar

House Color	Front	Back
Yellow		
Green		

<p>Blue</p>		
<p>Red</p>		

Academy Logos to be placed on tracksuit and T-shirt

Category	Upper	Lower
Tracksuit		
Category	Front	
T-shirt		

House T-shirt	Front	Back
Blue		 <p data-bbox="1098 607 1321 633">KANGCHENJUNGA</p>
Red		 <p data-bbox="1139 1066 1278 1093">Stok Kangri</p>
Green		 <p data-bbox="1070 1458 1366 1485">करुणा विनयम् च कृतं कर्म</p> <p data-bbox="1139 1536 1278 1563">Nanda Devi</p>
Yellow		 <p data-bbox="1129 1966 1313 1993">Namcha Barwa</p>

Date: // _____

INTEGRITY PACT

This Integrity Pact is made between **Lal Bahadur Shastri National Academy of Administration (LBSNAA)** and [_____] for the **Supply of Track Suits and T-shirts**.

LBSNAA commits to ensuring transparency and fairness in the procurement process. The Bidder hereby undertakes to:

Avoid Corrupt Practices

Refrain from offering, giving, receiving, or soliciting any item of value to influence the actions of public officials during the bidding process or contract execution.

Prohibit Collusion

Abstain from colluding with other bidders, including engaging in price fixing, bid rigging, or market allocation, to maintain the integrity and competitiveness of the bidding process.

Avoid Intermediaries and Undisclosed Payments

Participate directly in the bidding process without involving intermediaries such as agents or brokers. Any legitimate business arrangements or partnerships relevant to the supply of track suits shall be transparently disclosed in the bid documents.

Maintain Confidentiality

Protect and maintain the confidentiality of all tender-related information. The Bidder shall not disclose any bid details or LBSNAA's confidential information for any purpose other than preparing and submitting the bid.

Accept Consequences for Violations

Acknowledge that any breach of this pact may lead to disqualification from the tender process, termination of the contract if awarded, and imposition of penalties as deemed appropriate by LBSNAA.

A committee constituted by LBSNAA will oversee compliance with this Integrity Pact, if required.

This Pact shall remain valid from the date of signing **until twelve (12) months** after the final payment under the awarded contract.

Signed by Bidder/Contractor
(Name, Designation, and Signature with Official Stamp)

Note: This Annexure must be printed on the official letterhead of the firm/bidder.

(To be submitted on Bidder's Letter Head)

Bid-Securing Declaration
(In lieu of EMD)

Date: [insert date (as day, month and year)]

Bid No.: _____

To:

I/We*, the undersigned, declare that:

I/We* understand that, according to your conditions, bids must be supported by a Bid- Securing Declaration in lieu of Earnest Money Deposit.

I/We understand that if I/We withdraw or modify our Bids during the period of validity, or if I/We are awarded the contract and I/We fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We will be suspended for the period of one year from being eligible to submit Bids for all future contracts.

I/We* understand this Bid Securing Declaration shall cease to be valid if I am/we are* not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our* Bid.

Signed: [insert signature of person whose name and capacity are shown] In the capacity of [insert legal capacity of person signing the Bid Securing Declaration]

Name: [insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____ [insert date of signing]

Corporate Seal (where appropriate)

[Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

***Please delete as appropriate**

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	22-06-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	22-06-2026 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Personnel Public Grievances And Pensions
विभाग का नाम/Department Name	Department Of Personnel And Training
संगठन का नाम/Organisation Name	Lal Bahadur Shastri National Academy Of Administration (lbsnaa)
कार्यालय का नाम/Office Name	Lal Bahdur Shastri National Academy Of Administration
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	savitri.jhildiyal@nic.in
कुल मात्रा/Total Quantity	33600
वस्तु श्रेणी /Item Category	Green Grass (Rajka) (Q3)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details

बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन / Past Performance	80 %
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Green Grass (Rajka) (33600 kilogram)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम कटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Additional Specifications	Shelf life	1.0 - 24.0 Or higher (month)

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	डिलीवरी अनुसूची /Delivery Schedule अनुबंध प्रारम्भ होने की तारीख से दिनों की संख्या में / (In number of days from contract start days)		
			मात्रा /Quantity	प्रारंभ होने की तारीख से डिलीवरी /Delivery to start after	डिलीवरी _____तक पूरी कर ली जाए /Delivery to be completed by
1	Savitri Jhaldiyal	248179,Lal Bahadur Shastri National Academy of Administration,Mussoorie,Uttar akhand	2800	7	28
			2800	30	58
			2800	60	88
			2800	90	118
			2800	120	148
			2800	150	178
			2800	180	208
			2800	210	238
			2800	240	268
			2800	270	298
			2800	300	328
			2800	330	364

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or

notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

ATC for Tender Document for Fodder {Green Grass, Makka Chari (maize fodder), Berseen, oats}

1. Eligibility Criteria

- **Non-Blacklisting Declaration:** The bidder must not have been blacklisted by any Central Government, State Government, PSU, or any other Government body as on the date of bidding. A self-declaration certificate to this effect must be submitted as per **Annexure-I**.
- **Integrity Pact Declaration:** The bidder shall submit a duly signed self-declaration of Integrity Pact in the prescribed format as per **Annexure-II**.
- **Experience Requirement:** The firm must submit copy of CRAC (In case of GeM Order) or copy of material receipt certificate to be enclosed along with work order. Only experience of Government/Autonomous Bodies/PSUs shall be considered for past 3 FY 2022–23, 2023–24 and 2024–25.
- **Financial Capacity:** The bidder must submit the ITR for the previous three financial years, i.e. FY 2022–23, 2023–24 and 2024–25.
- **Local Presence:** The bidder must have a registered office or operational presence in or around Mussoorie, Uttarakhand (within 0-50 km), the designated delivery location.

2. Terms and Conditions

- **Quality Standards:** The fodder must be fresh, green, free from harmful weeds, and as mentioned below:
 1. **November to March** – Jai (जई) & barseem (बरसीम)
 2. **April to October** – Makki (मक्की)/ Bajra(बाजरा)/Chari (चरी)/ Jwar/Napier (नेपियर)
- **Delivery Schedule:** Supply to be provided at a rate of approximate 700 kilograms per week, delivered 2 to 3 times a week as per demand.
- **Place of delivery:** The fodder to be delivered at the locations mentioned below during respective months:
 1. **March to November** – Lal Bahadur Shastri National, Academy of Administration, Mussoorie.
 2. **December to February** – President Body Guard, Rajpur Road, Dehradun
- The supply of the fodder should be made within 48 hrs. from the date of furnishing requirement by the consignee.
- In case of quality complaints, the entire affected batch is liable to be rejected. The supplier must replace the rejected batch within 12 hours of receiving notification.
- **Pricing:** The quoted prices must be 'net' per quintal, and these rates must include all applicable taxes, freight/insurance, and delivery charges up to LBSNAA, Mussoorie, Uttarakhand.
- **Penalty Clause:** Delay in delivery beyond the stipulated time shall attract a penalty of ₹500 per day, subject to a maximum of 10% of the total order value. Continued delays or non-performance may result in the contract being cancelled.

Declaration

Declaration of Non-Blacklisting

(To be submitted on the company's letterhead)

Date: _____

To

The Director,

Lal Bahadur Shastri National Academy of Administration,

Mussoorie, District: Dehradun,

Uttarakhand – 248179

Subject: Declaration of Non-Blacklisting

Tender Reference No.: _____

Name of Work/Tender: _____

Dear Sir,

We hereby declare that our firm/company is not blacklisted as on date of bidding by any Central Government, State Government, Public Sector Undertaking (PSU), or any regulatory authority in India or abroad for any fraudulent activities.

We further affirm that if at any point this declaration is found to be false or misleading, appropriate action as deemed fit by the Lal Bahadur Shastri National Academy of Administration may be initiated against our firm/company.

Yours faithfully,

(Signature of the Authorized Signatory with Official Seal)

Name: _____

Designation: _____

Contact Details: _____

Date: // ____

INTEGRITY PACT

This Integrity Pact is made between **Lal Bahadur Shastri National Academy of Administration (LBSNAA)** and [_____] for the **Supply of Fodder {Green Grass, Makka Chari (maize fodder), Berseen, oats}**

LBSNAA commits to ensuring transparency and fairness in the procurement process. The Bidder hereby undertakes to:

Avoid Corrupt Practices

Refrain from offering, giving, receiving, or soliciting any item of value to influence the actions of public officials during the bidding process or contract execution.

Prohibit Collusion

Abstain from colluding with other bidders, including engaging in price fixing, bid rigging, or market allocation, to maintain the integrity and competitiveness of the bidding process.

Avoid Intermediaries and Undisclosed Payments

Participate directly in the bidding process without involving intermediaries such as agents or brokers. Any legitimate business arrangements or partnerships relevant to the supply of Fodder {Green Grass, Makka Chari (maize fodder), Berseen, oats} shall be transparently disclosed in the bid documents.

Maintain Confidentiality

Protect and maintain the confidentiality of all tender-related information. The Bidder shall not disclose any bid details or LBSNAA's confidential information for any purpose other than preparing and submitting the bid.

Accept Consequences for Violations

Acknowledge that any breach of this pact may lead to disqualification from the tender process, termination of the contract if awarded, and imposition of penalties as deemed appropriate by LBSNAA.

A committee constituted by LBSNAA will oversee compliance with this Integrity Pact, if required.

This Pact shall remain valid from the date of signing **until twelve (12) months** after the final payment under the awarded contract.

Signed by Bidder/Contractor

(Name, Designation, and Signature with Official Stamp)

Note: This Annexure must be printed on the official letterhead of the firm/bidder.

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	20-04-2026 13:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	20-04-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Personnel Public Grievances And Pensions
विभाग का नाम / Department Name	Department Of Personnel And Training
संगठन का नाम / Organisation Name	Lal Bahadur Shastri National Academy Of Administration (lbsnaa)
कार्यालय का नाम / Office Name	Lal Bahdur Shastri National Academy Of Administration
कुल मात्रा / Total Quantity	3300
वस्तु श्रेणी / Item Category	Domestic Vacuum Flasks (V2) conforming to IS 7708 (Q3)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	12 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) / OEM Average Turnover (Last 3 Years)	12 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Past Performance, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन /Past Performance	80 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers available upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50
सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier

as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Domestic Vacuum Flasks (V2) Conforming To IS 7708 (3300 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Material	Outer Body Layer Material	Stainless Steel 304
Capacity	Nominal Capacity (in ml)	500 ml
	Internal Mouth Diameter (in mm)	? 45 mm, > 45 mm

Additional Specification Parameters - Domestic Vacuum Flasks (V2) Conforming To IS 7708 (3300 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Specification Parameter - 1	Mouth wide enough for ice cubes and drip free sipping ; Insulated double wall vacuum for maximum temperature retention; Leak proof & 100% food grade stainless steel 304
Specification Parameter - 2	Condensation free exterior so your hands and bag stay dry; Cool to touch body with hot liquids & sweat proof with cold liquids
Specification Parameter - 3	Stainless steel, Dishwasher safe, Hot & Cold for 24 hrs.& Straps for easy to carry the bottle, comes with a one year warranty against manufacturing defects
Certification:	Certificate BIS IS 17526:2021 (Stainless steel vacuum flasks); Certificate ISO 9001(Quality Management System)
Picture of bottle & Academy logo	Attached in ATC

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	डिलीवरी अनुसूची /Delivery Schedule अनुबंध प्रारंभ होने की तारीख से दिनों की संख्या में /(In number of days from contract start days)		
			मात्रा /Quantity	प्रारंभ होने की तारीख से डिलीवरी /Delivery to start after	डिलीवरी _____तक पूरी कर ली जाए /Delivery to be completed by
1	Savitri Jhaldiyal	248179,Lal Bahadur Shastri National Academy of Administration,Mussoorie,Uttar akhand	1000	30	37
			1000	60	67
			1300	80	87

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be (Increased quantity ÷ Original quantity) × Original delivery period (in days), subject to

minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

ATC for Tender Document for Vacuum Flask

1. Eligibility Criteria

- The bidder must be a water bottle (Flask) manufacturer registered under the Indian Companies Act, 1956, or the Partnership Act, 1932, and must have a registered office in India.
- The bidder must not be blacklisted by any Central Government, State Government, PSU, or any Government body as on date of bidding. A self-declaration certificate must be submitted **(Annexure-IV)**.
- The bidder must submit a self-declaration certificate of Integrity Pact as per prescribed format at **Annexure-V**.
- The firm must have audited balance sheet and profit & loss statement of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23. Any other CA certificate will not be accepted.
- The firm must not have reported a net loss in any of the last three financial years i.e. FY 2024-25, 2023-24 and 2022-23, and its net worth must have remained positive as per the audited financial statements for each of the last three financial years.
- **Experience Criteria:** The firm must have submitted copy of CRAC (In case of GeM Order) or copy of material receipt certificate to be enclosed along with work order and only experience of Government/Autonomous Bodies/PSUs shall be considered.
- Bidder must submit type test certificates to prove that the offered product complies with relevant BIS & ISO standards.
- Bids must be supported by a Bid Securing Declaration in lieu of Earnest Money Deposit (EMD) as per prescribed format at **Annexure-VI**.

2. Terms and Conditions

- **Sample Reference:** The Academy has prescribed reference sample for the item to be procured. These sample will be available for inspection by bidders. They may visit LBSNAA during working hours between 9 AM to 5:30 PM on any day (Monday-Friday) to examine the sample. The L-1 bidder will be required to supply items that match the approved sample.
- **Approval of Sample:** The L-1 bidder must submit a sample of vacuum flask within one week of receiving the purchase order. This sample would be checked to match with the specifications/design mentioned in the tender documents as well as with the Academy's reference sample. Any modifications (arising out of deviation from specification/reference sample) suggested by the Academy must be duly incorporated. All costs associated with this initial approval of samples shall be borne by the bidder.

- **Delivery:** Goods must be delivered as per staggered delivery schedule as mentioned at **Annexure-III** days from the date of approval of samples by the Academy.
- **Penalty Clause:**
 - Delay in delivery may attract a penalty of ₹1,000 per day, subject to a maximum of 10% of the order value and the contract is liable to be cancelled.
 - Defective items must be replaced within a week.
 - If 5% or more of the delivered items are found defective, a penalty of ₹50,000 might be imposed and the contract may be cancelled.
- **Testing:** Items supplied by the L-1 bidder may be sent to a quality testing laboratory to verify compliance with specified parameters.
- **Pricing:** The quoted rates must include all applicable taxes and freight charges/insurance with delivery to LBSNAA, Mussoorie, Uttarakhand.

3. Trademark and Logo Use Clause

1. Ownership of Logo and Trademark

The Supplier acknowledges that all rights, title, and interest in and to the logo and trademark(s) provided or specified by the LBSNAA remain the exclusive property of LBSNAA. The Supplier shall not claim any ownership or rights in the LBSNAA Logo/trademark except as expressly permitted under this Agreement.

2. Permitted Use

The Supplier is granted a non-exclusive, non-transferable, revocable license to use the LBSNAA Mark(s) solely for the purpose of manufacturing, supplying, and delivering the goods to LBSNAA. The Supplier shall use the LBSNAA Mark/Logo strictly in accordance with the specifications, quality standards, and branding guidelines provided by GOI, and only in connection with goods supplied under this contract.

3. Restrictions on Use

3.1) The Supplier shall not use the LBSNAA logo/Mark(s) for any goods or services other than those specified in this contract.

3.2) The Supplier shall not use the LBSNAA logo/Mark(s) outside the territory of India unless expressly authorized in writing by LBSNAA.

3.3) The Supplier shall not modify, alter, or misuse the LBSNAA logo/Mark(s) in any manner that may dilute, tarnish, or otherwise adversely affect the goodwill associated with the GOI Mark(s)

Pre Bid Details(s)

Pre bid Date & Time	Pre Bid Venue
Date: 7.4.2026 Time: 1100 hrs.	Topic: Pre Bid meeting for Vacuum Flask Time: Apr 7, 2026 11:00 AM India https://zoom.us/j/96153497380?pwd=9KCbBLfMhGOsL9Gewz8fT3rrxfibLZ.1 Meeting ID: 961 5349 7380 Passcode: 973622

Technical Specifications

Sl. No.	Particular
1.	Mouth wide enough for ice cubes and drip free sipping
2.	Insulated double wall vacuum with maximum temperature retention
3.	Leak proof technology and odour-free
4.	100% Food-grade stainless steel 304
5.	Cool to touch body with hot liquids & sweat proof with cold liquids
6.	Retains taste and freshness
7.	Size & dimensions in cms (L x W x H)– 500 ml-7.2X7.2X16 Weight – 126 g
8.	Power coated finish which will not fade or wear out with usage
9.	Hot & Cold for 24 hrs & Strap for easy to carry the bottle
10.	Academy logo as provided to be printed on the water bottle
11.	Certificate BIS ISI Mark (IS 17526:2021)
12.	Certificate ISO 9001 (quality management system)
13.	The picture of bottle & Academy logo is attached at Annexure-II

Vacuum Flask

(Colour: Black)



Academy Logos to be placed on Water Bottle



Staggered Delivery Schedule

Sl. No.	Requirement Ordered Quantity in Number	Delivery Time
1.	1000	30 days from the approval of Samples
2.	1000	Latest by 30 th June, 2026
3.	1300	Latest by 31 st July, 2026

Declaration

Declaration of Non-Blacklisting

(To be submitted on the company's letterhead)

Date: _____

To

The Director,

Lal Bahadur Shastri National Academy of Administration,

Mussoorie, District: Dehradun,

Uttarakhand – 248179

Subject: Declaration of Non-Blacklisting

Tender Reference No.: _____

Name of Work/Tender: _____

Dear Sir,

We hereby declare that our firm/company is not blacklisted as on date of bidding by any Central Government, State Government, Public Sector Undertaking (PSU), or any regulatory authority in India or abroad for any fraudulent activities.

We further affirm that if at any point this declaration is found to be false or misleading, appropriate action as deemed fit by the Lal Bahadur Shastri National Academy of Administration may be initiated against our firm/company.

Yours faithfully,

(Signature of the Authorized Signatory with Official Seal)

Name: _____

Designation: _____

Contact Details: _____

Date: // _____

INTEGRITY PACT

This Integrity Pact is made between **Lal Bahadur Shastri National Academy of Administration (LBSNAA)** and [_____] for the **Supply of Water Bottle**.

LBSNAA commits to ensuring transparency and fairness in the procurement process. The Bidder hereby undertakes to:

Avoid Corrupt Practices

Refrain from offering, giving, receiving, or soliciting any item of value to influence the actions of public officials during the bidding process or contract execution.

Prohibit Collusion

Abstain from colluding with other bidders, including engaging in price fixing, bid rigging, or market allocation, to maintain the integrity and competitiveness of the bidding process.

Avoid Intermediaries and Undisclosed Payments

Participate directly in the bidding process without involving intermediaries such as agents or brokers. Any legitimate business arrangements or partnerships relevant to the supply of Water Bottle shall be transparently disclosed in the bid documents.

Maintain Confidentiality

Protect and maintain the confidentiality of all tender-related information. The Bidder shall not disclose any bid details or LBSNAA's confidential information for any purpose other than preparing and submitting the bid.

Accept Consequences for Violations

Acknowledge that any breach of this pact may lead to disqualification from the tender process, termination of the contract if awarded, and imposition of penalties as deemed appropriate by LBSNAA.

A committee constituted by LBSNAA will oversee compliance with this Integrity Pact, if required.

This Pact shall remain valid from the date of signing **until twelve (12) months** after the final payment under the awarded contract.

Signed by Bidder/Contractor
(Name, Designation, and Signature with Official Stamp)

Note: This Annexure must be printed on the official letterhead of the firm/bidder.

(To be submitted on Bidder's Letter Head)

Bid-Securing Declaration
(In lieu of EMD)

Date: [insert date (as day, month and year)]

Bid No.: _____

To:

I/We*, the undersigned, declare that:

I/We* understand that, according to your conditions, bids must be supported by a Bid- Securing Declaration in lieu of Earnest Money Deposit.

I/We understand that if I/We withdraw or modify our Bids during the period of validity, or if I/We are awarded the contract and I/We fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We will be suspended for the period of one year from being eligible to submit Bids for all future contracts.

I/We* understand this Bid Securing Declaration shall cease to be valid if I am/we are* not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our* Bid.

Signed: [insert signature of person whose name and capacity are shown] In the capacity of [insert legal capacity of person signing the Bid Securing Declaration]

Name: [insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____ [insert date of signing]

Corporate Seal (where appropriate)

[Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

***Please delete as appropriate**