


A-11015/2/2011-ADM  
LAL BAHADUR SHASTRI  
NATIONAL ACADEMY OF ADMINISTRATION  
MUSSOORIE

Dated: 22<sup>nd</sup> May, 2017

Notice

**Subject:** *Framing* of the Recruitment Rules for the post of Library and Information Officer in the LBSNAA, Mussoorie - Regarding.

As per the guidelines/instructions issued by DOPT, the draft recruitment rules for the post of Library and Information Officer in the LBSNAA has been uploaded/circulated with request for comments, if any, from all the stakeholders on the draft RRs. The comments may kindly be sent to the Administration Section on e-mail id: 'adminsec.lbsnaa@nic.in' latest by 21.06.2017.

  
(Vidya Bhushan)  
Deputy Director

To all concerned Stakeholders through SARGAM

Copy to: Computer Centre, LBSNAA with the request to upload the above Notice alongwith draft RRs for the post of Library and Information Officer in the LBSNAA, Mussoorie.

Schedule

Name of post.	Number of post.	Classification.	Level in the pay matrix.	Whether selection post or non-selection post.	Age limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
Library and Information Officer.	1* (2017) *Subject to variation dependent on work load.	General Central Services, Group 'A' Gazetted Non-Ministerial.	Level - 11 in the pay matrix (Rs.67700-208700).	Not applicable.	Not applicable.	Not applicable.	Not applicable.	Two years for promotees.

Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ deputation/absorption grades from which promotion/deputation/absorption to be made	If DPC exists what is its Composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(10)	(11)	(12)	(13)
Composite method (promotion or deputation).	<p>Deputation/Promotion Officers of the Central Government or State Governments or Union Territories Universities or Recognised Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organisations:</p> <p>(a) (i) Holding analogous posts on regular basis in parent cadre or Department; or  (ii) with five years' service in the grade rendered after appointment thereto on regular basis in the Level 10 (Rs.56100-177500 in the pay matrix); or  (iii) With six years' service in the grade rendered after appointment thereto on regular basis in the Level 8 (Rs.47600-151100 in the pay matrix); or  (iv) with seven years' service in the grade rendered after appointment there to on regular basis in the Level 7 (Rs.44900-142400 in the pay matrix) and  (b) Possessing the educational qualifications and experience as below:  (i) Master's Degree of a recognised University  (ii) Master's Degree in Library Science of a recognised University or Institute  (iii) five years experience in a library of standing e.g. National Library or Library of a University or Government college or Institution of National Importance e.g. National Archives, State Archieves, Sahitya Academy or Administrative Training Institutes (ATI)/Central Training Institutes (CTI)</p> <p><b>Desirable:</b>  (i) Two years Experience of computerising Library activities.  (ii) Professional experience of Documentation work in a responsible capacity</p> <p>Note 1: The departmental Assistant Library &amp; Information Officer in the Level 7</p>	<p>Composition of Group A Departmental Confirmation committee for considering confirmation:-</p> <ol style="list-style-type: none"> <li>1. Director, Lal Bahadur Shastri National Academy of Administration - Chairman</li> <li>2. Joint Director, Lal Bahadur Shastri National Academy of Administration -Member</li> <li>3. Joint Director, Lal Bahadur Shastri National Academy of Administration -Member</li> </ol>	<p>Consultation with Union Public Service Commission is necessary.</p>

	<p>(Rs.44900-142400 in the pay matrix) with 7 years regular service in the grade shall also be considered alongwith outsiders. If he/she is selected for appointment to the post, it shall be treated as having been filled by promotion.</p> <p>Note 2: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible to consider for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>Note 3: Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall not exceed three years. The maximum age limit for appointment on deputation (including short term contract) shall not exceed fifty-six years as on the closing date of receipt of application.</p>		
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