

No. T-14011(33)/1/2022-TRGMCTP
Lal Bahadur Shastri National Academy of Administration,
Mussoorie

Date: 20th January, 2023

Sanction Order : Continuous Digital Learning Framework

Kindly refer to office order no. 27 dated 20th January, 2023 on Continuous Digital learning framework. In continuation with the decision taken in 304th Academic Council Meeting held on 6th December 2022, participants of the 18th Round of Phase III are encouraged to take up online courses. However, for the 18th Round of Phase-III, due to shortage of time for doing the online course as a precursor to the physical training, an exception is made, and the participants are allowed to take the course prospectively for a period of one year.

The process of claiming reimbursement will be as following:

1. Online link will be available on academy portal wherein registration by officers on the concerned course will be intimated and details uploaded. Consent for the course will be taken from the Academy online.
2. Officers are required to register on the iGotkarmogi platform and complete one course mandatorily before availing reimbursement.
3. The Officers may choose any online certification program from their area of interest from the platforms like iGotkarmyogi, Svayam/nptel, Edx, Coursera, MIT, Harvard, Oxford, Udemy, SkillShare, IGNOU, ISB, Simplilearn etc. but not limited to these. **Prior approval of In-charge Officer MCTP is required for registration in the course.**
4. On completion of the course, completion certificate along with course fees payment receipt and self -declaration (**Annexure-A**) will be uploaded by the participant.
5. MCTP section will take approval from In-charge Officer MCTP. The payment will be booked under the MCTP Head.
6. The reimbursement up to Rs 1,00,000/- (Rs. One Lakh only) will be done by the Academy for each participant. Minimum of 3 courses are to be completed by each participant.
7. The online digital programmes should be completed within 1 year after completion of Phase-III i.e. the Course completion certificate has to be uploaded by 12th January, 2024 for 18th Round of MCTP Phase-III. In case the course extends beyond six months, a six month relaxation can be given by In-charge Officer MCTP.

This issues with approval of the Competent Authority.

Nand Kumarum

(Nand Kumarum)
Deputy Director (Sr.) &
Course Coordinator, Phase-III

All participants of Phase-III

- Copy to:1. Ms. Anandhi, Deputy Director (Sr.) & I/C, Training MCTP
2. Mr. Nitesh Jha, Reader & I/C, Accounts Section
3. Deputy Director (Sr.) I/c Computer Centre for making an online link as per the above order

SELF DECLARATION FORM

I.....Service..... Cadre.....
Batch.....Current Posting..... do hereby solemnly affirm and state on
oath as under:

1. I _____ certify that I have completed online
course _____ offered by LBSNAA during MCTP Phase-III and have paid an amount of
Rs. _____ for the course.

2. All the required attachments required for reimbursement of the online course fees will
be shared to trg4.lbsnaa@nic.in through official e-mail id only.

The above facts are true, in future if it is proved false I have no objection if my
sanctioned amount for the online course is canceled. Moreover, I shall return the online course
fees amount which I obtained from LBSNAA by my false representation.

Name of the participant.....

Signature of the participant.....

Date:-.....

Mobile No.....

Nandh